



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

Public Meeting Minutes- DRAFT January 23, 2025; 5:30 PM – 7:13 PM

1 Public Meeting

A regular meeting of the Whidbey Island Conservation District Board of Supervisors was held via Zoom with an in-person option at the WICD office (address listed above).

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

David Edwards – Chair
Jennifer Abermanis – Board Learning & Development Officer

Mark Sytsma – Vice Chair

Attendees:

Heather McCoy – Executive Director
Alan Chapman – WACD

Michelle Maynard – Finance & Operations Manager
Penny Livingston – Candidate for WICD Supervisor

3 Call to Order, Welcome

Dave called the meeting to order at 5:30 PM. He led the Board in introducing themselves to Supervisor Candidate Penny Livingston. Mark Sytsma led the “5 Minutes of Governance” on “Decision-Making Process: Regular, Special, and Executive Meetings; Agendas; Voting”

4 Public Comments

There were no public comments.

5 Minutes

- Dave presented the December 19, 2024 Board meeting minutes for approval.

Motion (1) – Jennifer Abermanis moved and Mark Sytsma seconded the approval of both the December 2024 Board Meeting minutes as presented. Motion passed.

6 Partner Update

- Alan Chapman noted the upcoming WACD meeting will focus on: (1) Preparations for a strategic planning retreat; (2) Committee updates; and (3) Plant Material Center updates.

7 Financial & Operations Report and Actions

- Financial Report – Michelle Maynard presented the December 2024 reports.

Motion (2) – Mark Sytsma moved and Jennifer Abermanis seconded the approval of the December 2024 financial reports as presented. Motion passed.

8 Board Business & Actions

- Upcoming Board Mixer for Prospective Supervisor Candidates: Heather reminded everyone of the upcoming mixer on February 6 at 6pm in the WICD Office.
- Temporary Committee Proposal: Jennifer outlined a new ad hoc committee to support work on the board succession plan and other recruitment efforts. The committee will be called the Board Community Engagement Committee and will include Jennifer, Teri Jo Summer-Reiger and Heather.

Motion (3) – Mark Sytsma moved and Jennifer Abermanis seconded the establishment of the new ad hoc Board Community Engagement Committee. Motion passed.

- Organic Farm School & WICD Board Get-together: Heather discussed scheduling a joint board event. The Board suggested May 2025. The Board will continue this discussion next month.

9 District Staff Report

- Annual Work Plan updates: Heather shared the District’s progress on the annual plan’s tasks.
- District Staff Report – Heather answered questions related to the staff report.
- CD Election Survey – Heather shared that a survey researcher will be reaching out to all WA CD supervisors to get their perspectives on moving CD elections to the general ballot. Heather will follow up by sending the Board the email and WICD’s response to an earlier survey.

10 Meeting Adjourned at approximately 7:13 PM

11 Other, Upcoming Dates and Review of Motions

January 31	Leadership Whidbey: Ecology Whidbey Day
February 5	WACD Legislative Day
February 9	Deadline to file as a candidate for our supervisor election (by 4pm)
February 16	The Great Whidbey Seed Swap at Camp Casey (11am-4pm)
February 19	Deadline to request ballots for our supervisor election
February 27	Board Meeting (in person)
March 3-8	Plant Sale Volunteer Packing & Sale Day
March 11	Deadline to vote in our supervisor election (by 4pm)

Review of Motions:

Motion (1) – Jennifer Abermanis moved and Mark Sytsma seconded the approval of both the December 2024 Board Meeting minutes as presented. Motion passed.

Motion (2) – Mark Sytsma moved and Jennifer Abermanis seconded the approval of the December 2024 financial reports as presented. Motion passed.

Motion (3) – Mark Sytsma moved and Jennifer Abermanis seconded the establishment of the new ad hoc Board Community Engagement Committee. Motion passed.