



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

Public Meeting Minutes- DRAFT December 21, 2022; 9:01 AM – 11:58 AM

1 Public Meeting

A regular meeting of the Whidbey Island Conservation District Board of Supervisors was held via Zoom with an in-person option at the WICD office (address listed above).

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

David Edwards - Chair

Gary Ketcheson - Auditor

Jessica Aws -- Supervisor

Jennifer Abermanis – Board Learning & Development Officer

Attendees:

Heather McCoy – Executive Director

Michelle Maynard – Finance & Operations Manager

Liz Ketcheson

Ryan Baye, Alan Chapman, Chris Porter – WACD

3 Call to Order, Welcome

Dave Edwards called the meeting to order at 9:01 AM.

4 Public Input and/or Comments

No members of the public attended.

5 Approval of Minutes from November 16th

Motion (1) – Gary Ketcheson moved and Jessica Aws seconded the approval of the minutes from the November 16th Regular Board meeting with corrections as noted. Motion passed.

6 Partner Updates

- Alan Chapman shared notes from the recent WACD Board meeting and Annual Meeting: (1) All resolutions presented at the Annual Meeting passed; a proposed change to the by-laws enabling non-supervisors to join WACD Board committees was not passed; (2) There was discussion of how to improve the resolution process (our HABs resolutions/report was used as a good example); (3) The upcoming legislative session was discussed with note that both election bills from last session will likely be reintroduced this year.

7 Financial & Operations Report and Actions

- Financial Report – Michelle Maynard presented and reviewed the November 2022 Financial Report.

Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the November 2022 Financial Report as presented. Motion passed.

- Year-End Forecast – Michelle and Heather McCoy presented the revised budget for the Year-End Forecast.

Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of FY2023 Year-End Forecast as presented. Motion passed.

- Salmon Riparian Fund Addendum – Heather presented the addendum for the SCC Salmon Riparian award we received.

Motion (4) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of the SCC Salmon Riparian Fund addendum as presented. Motion passed.

8 Partnerships Report

- WACD Annual Meeting Insights – Ryan Baye and Dave Edwards presented Gary Ketcheson with WACD’s 2022 Wayne Reid “Young Tiger” Award for a supervisor with 6 years or less who has made an extraordinary effort to assist their district to meet its goals in a short period of time. Liz Ketcheson joined for the presentation. Following the award presentation, the Board shared their experiences participating in the Annual Meeting (which they attended via Zoom).

9 Board Leadership and Development

- Board Self-Assessment Survey – Jennifer gave a summary of the survey results. The Board discussed how to best orient new supervisors, as well as ideas for a Board continuing education program. They also discussed the desire to create a list of strengths they would seek in new Associate Supervisors. Dave asked the Board to prepare 2-3 such categories to bring to the January meeting for further discussion.
- DEI Training: Jennifer shared the final dates for the upcoming Board DEI training workshops, which will take place from 9am-noon on Thursday, January 19, and Tuesday, January 31. Our facilitator, Diana Sandoval, will send Jennifer a pre-workshop questionnaire that she will share with the whole Board, our new Associate Supervisor, and Heather, to complete before the first workshop.

10 District Staff Report

- District Staff Report – Heather answered questions related to her staff report.
- WICD Elections – Michelle updated the Board on the upcoming election. The candidate deadline was December 10. There will be one candidate: Gary Ketcheson. Over 40 community members have requested ballots; all completed ballots are due January 10.
- Plant Sale – Michelle gave updates on the Annual Native Plant Sale. This year’s sales will exceed last year’s sales.

11 Meeting Adjourned at approximately 11:58 AM

12 Other, Upcoming Dates and Review of Motions

December 26 Christmas Day Holiday – Office Closed
January 2 New Year’s Day Holiday – Office Closed
January 10 WICD Election Voting Deadline

Review of Motions:

Motion (1) – Gary Ketcheson moved and Jessica Aws seconded the approval of the minutes from the November 16th Regular Board meeting with corrections as noted. Motion passed.

Motion (2) –Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the November 2022 Financial Report as presented. Motion passed.

Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of FY2023 Year-End Forecast as presented. Motion passed.

Motion (4) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of addendum as presented. Motion passed.