



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

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## Public Meeting Minutes- DRAFT February 26, 2026; 5:30 PM – 7:48 PM

### 1 Public Meeting

A regular meeting of the Whidbey Island Conservation District Board of Supervisors was held in person at the Coupeville Library with a remote option via Zoom.

### 2 Attendance and Quorum

**The following Supervisors, being a quorum of the Board, were present:**

David Edwards – Chair	Mark Sytsma – Vice Chair
Gary Ketcheson – Board Auditor	Jennifer Abermanis – Board Leadership & Dev't Officer

#### Attendees:

Heather McCoy – Executive Director	Michelle Maynard – Finance & Operations Manager
Jean Fike – WSCC	Teri Jo Summer-Reiger – Associate Supervisor
Melanie Derrick – Associate Supervisor	Scott Reid – Associate Supervisor
Baleigh Allen – Associate Supervisor	Micah Stanovsky – Associate Supervisor

### 3 Call to Order, Welcome

Dave Edwards called the meeting to order at 5:30 PM.

### 4 Public Comments

None.

### 5 Minutes

- Dave presented the January 22, 2026 Board Meeting minutes for approval.

**Motion (1) Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the January 2026 Board Meeting minutes with two discussed edits. Motion passed.**

### 6 Partner Update

Jean Fike shared updates regarding the current legislative session, including that: (1) progress on the two CD-related bills (elections, land acquisition) has ended; and (2) the state budget revisions (proposed by the Governor, Senate and House) have been announced and are currently in discussion. Jean also gave a brief overview of the recent lawsuit against Clallam CD and the Commission.

### 7 Financial & Operations Report and Actions

- Financial Report – Michelle Maynard presented the January 2026 reports.

**Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the January 2026 financial reports as presented. Motion passed.**

- Resolution 26.02\_1: WICD Grant Writing Consultant Funds – Heather presented the resolution and answered questions regarding the proposed process.

**Motion (3) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the Resolution 26.02\_1 as presented. Motion passed.**

- Plant Sale Update – Michelle shared updates. Heather presented a brief slide show to provide an overview of the week-long preparations for those unfamiliar with it.

## **8 Board Business Report and Actions**

- Policy Manual Review: Employment and Benefits Policies – Heather presented updates to the content of the two sections based on language from Associated Industries (HR consulting firm) and the Spokane CD manual they developed. Heather and Michelle will present proposed edits for the Finance section in the March meeting.

**Motion (4) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the edits to the Employment and Benefit Policies sections in the Policy Manual as discussed.**

**Motion passed.**

- Board Election Updates– Teri Jo Summer-Reiger is our candidate for the current election and we have had over 50 ballot requests. Applications for the open appointed position are due by March 31.

## **9 District Staff Report**

- District Staff Report – Heather answered questions regarding the report.

## **10 Meeting Adjourned at approximately 7:48 PM**

## **11 Other, Upcoming Dates and Review of Motions**

March 3-7	Plant Sale Volunteer Packing Days & Sale Day (3/7)
March 10	Deadline to vote in our election (by 4pm)
March 26	WICD Board Meeting (remote)
March 31	Application deadline for Appointed Candidates

### **Review of Motions:**

**Motion (1) Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the January 2026 Board Meeting minutes with two discussed edits. Motion passed.**

**Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the January 2026 financial reports as presented. Motion passed.**

**Motion (3) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the Resolution 26.02\_1 as presented. Motion passed.**

**Motion (4) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the edits to the Employment and Benefit Policies sections in the Policy Manual as discussed. Motion passed.**