



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

Public Meeting Minutes- DRAFT March 2, 2022; 9:02 AM – 12:49 PM

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held remotely via Zoom.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

David Edwards –Chair	Jennifer Abermanis
Mark Sytsma – Vice Chair	Tim Keohane
Gary Ketcheson – Auditor	

Attendees:

Heather McCoy- Executive Director Michelle Maynard – Finance & Operations Manager
Alan Chapman – WACD

3 Call to Order, Welcome

- Dave Edwards called the meeting to order at 9:02 a.m.

4 Approval of Minutes from January 31st

Motion (1) – Jennifer Abermanis moved and Tim Keohane seconded the approval of the minutes from the January 31 regular Board meeting as presented. Motion passed.

5 Partner Reports

- Alan Chapman gave an overview of the recent WACD Board meeting, including updates on passed resolutions (e.g. HABS workgroup is forming, Code of Conduct for Supervisors is being considered), and the format of the next Annual Conference. A forward-looking survey regarding the conference will be distributed to gauge interest in a virtual, hybrid or in-person format. Dave asked Alan whether we are slated to host the next Northwest Region meeting; Alan will look into that and get back to us.

6 Long-Range Plan Draft

- Heather McCoy presented the draft plan for Board feedback. The next steps of the planning process are a Board vote on the initial draft, followed by a public comment period, followed by revisions until the final draft is presented to the Board at the end-April Board meeting. Supervisors Dave Edwards and Jennifer Abermanis will meet with Heather over the next few weeks to revise Goal 3's Objective 2 which focuses on Board leadership.

Motion (2) – Jennifer Abermanis moved and Gary Keohane seconded to approve the long-range plan draft with two small edits to move to the public comment phase. Motion Passed.

7 Financial Report and Other Business

- Financial Report – Michelle Maynard reviewed the January 2022 Financial Report.

Motion (3) – Gary Ketcheson moved and Tim Keohane seconded to approve the January monthly financial reports as presented. Motion Passed.

8 Outreach

- Plant sale updates – Michelle reported on the plant sale's success and will present the financial wrap-up next month.

9 WACD HABS Workgroup Update

- Mark Sytsma gave an overview of the workgroup's purpose and shared our initial progress.

10 Technical Assistance

- Kelsi Mottet presented a nutrient management plan and gave an overview of the conservation planning process and the types of plans CDs develop.

11 Executive Director Report

- Heather updated the Board about the Natural Resource Planner hiring process and Legislative Days.

11 Meeting Adjourned 12:49 PM

12 Other, Upcoming Dates and Review of Motions

March 3	Bareroot Planting Tips (Webinar)
March 4-6	Whidbey Gardening Workshop (Kelsi - Firewise Landscaping 3/6)
March 17	First FarmWalk of 2022
March 21	WACD Board of Directors Planned Work Session
March 23	WICD Regular Board Meeting

Review of Motions:

Motion (1) – Jennifer Abermanis moved and Tim Keohane seconded the approval of the minutes from the January 31 regular Board meeting as presented. Motion passed.

Motion (2) – Jennifer Abermanis moved and Gary Keohane seconded to approve the long-range plan draft with two small edits to move to the public comment phase. Motion Passed.

Motion (3) – Gary Ketcheson moved and Tim Keohane seconded to approve the January monthly financial reports as presented. Motion Passed.