



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

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## Public Meeting Minutes- DRAFT March 23, 2023; 9:04 AM – 11:12 AM

### 1 Public Meeting

A regular meeting of the Whidbey Island Conservation District Board of Supervisors was held via Zoom with an in-person option at the WICD office (address listed above).

### 2 Attendance and Quorum

**The following Supervisors, being a quorum of the Board, were present:**

David Edwards - Chair

Mark Sytsma – Vice Chair

Gary Ketcheson - Auditor

Jennifer Abermanis – Board Learning & Development Officer

Jessica Aws -- Supervisor

#### Attendees:

Torrey Olsen – Associate Supervisor

Heather McCoy – Executive Director

### 3 Call to Order, Welcome

Dave Edwards called the meeting to order at 9:04 AM.

### 4 Public Input and/or Comments

No comments.

### 5 Approval of Minutes from March 23

**Motion (1) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the minutes from the March 23 Regular Board meeting. Motion passed.**

### 6 Partner Updates

No partners present. Heather McCoy relayed the news that the SCC Executive Director was dismissed last week as a result of a comprehensive performance review. SCC's Policy Director Ron Schultz will be the acting interim director until a more permanent interim solution is established.

### 7 Financial & Operations Report and Actions

- Financial Report – Heather presented and reviewed the February 2023 Financial Report.

**Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the February 2023 Financial Report as presented. Motion passed.**

- Board Shared Folder: Dave requested the staff consider creating a Board webpage for all related documents instead of a Board Shared Google folder. Heather will look into it.

### 8 Policy Manual Report & Actions

- Employment Policies Review – Heather presented her proposed revisions for the Employment portion of the policy manual.

**Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of the Employment policies as discussed with edits. Motion passed.**

### 9 Board Leadership and Development

- DEI Reflections & Next Steps - Jennifer led a discussion of next steps for the Board. She will convene a separate meeting for continuation of this discussion.

### 10 District Staff Report

- District Staff Report – Heather answered questions related to her staff report.

**11 Meeting Adjourned at approximately 11:12 AM**

**12 Other, Upcoming Dates and Review of Motions**

March 23	WICD Board Meeting
April 17	WACD Business Meeting
April 27	WICD Board Meeting
May 16-18	WSCC Board Meeting
May 25	WICD Board Meeting (Annual Work Plan & FY2024 Budget Approval)

**Review of Motions:**

**Motion (1) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the minutes from the March 23 Regular Board meeting. Motion passed.**

**Motion (2) –Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the February 2023 Financial Report as presented. Motion passed.**

**Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of the Employment policies as discussed with edits. Motion passed.**