



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

---

## Public Meeting Minutes- DRAFT April 23, 2026; 5:30 PM – 7:10 PM

### 1 Public Meeting

A regular meeting of the WICD Board of Supervisors was held remotely via Zoom with an in-person option at the WICD office.

### 2 Attendance and Quorum

**The following Supervisors, being a quorum of the Board, were present:**

David Edwards – Chair	Mark Sytsma – Vice Chair
Gary Ketcheson – Board Auditor	Jennifer Abermanis – Board Leadership & Dev't Officer
Penny Livingston – Supervisor	

#### **Attendees:**

Heather McCoy – Executive Director	Alan Chapman – WACD
Scott Reid – Associate Supervisor	Melanie Derrick – Associate Supervisor
Teri Jo Summer-Reiger – Associate Supervisor	

### 3 Call to Order, Welcome

Dave Edwards called the meeting to order at 5:30 PM.

### 4 Public Comments

None

### 5 Minutes

- Dave presented the March 26, 2026 Board Meeting minutes for approval.

**Motion (1) Gary Ketcheson moved and Penny Livingston seconded the approval of the March 2026 Board Meeting minutes as presented. Motion passed.**

### 6 Partner Update

Alan Chapman shared updates from the recent WACD Board meeting: (1) the Plant Materials Center's revenue is down 20% below budget; (2) the upcoming budget meeting will be hybrid/remote to save costs; (3) the Sustainable Funding Committee was approved to hire consultants to begin Phase 1 of exploring sustainable funding avenues and will present details at the WACD Spring Legislative Engagement Meeting (remote on 4/29); and (4) the Ways + Means Committee resolved resolution package issues.

### 7 Financial & Operations Report and Actions

- Financial Report – Heather McCoy presented the March 2026 reports.

**Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the March 2026 financial reports as presented. Motion passed.**

### 8 Board Business Report and Actions

- Annual Work Plan & Budget Initial Draft – Heather presented the initial draft of the FY2027 Annual Work Plan and Budget for Board discussion/edits.

**Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of the initial draft of the Annual Work Plan and Budget for Fiscal Year 2027 as presented. Motion passed.**

- Policy Manual Review – Health & Safety – Heather presented updates to the content of the Health & Safety policies.

**Motion (4) – Jennifer Abermanis moved and Penny Livingston seconded the approval of the edits to the Health and Safety Policies in the Policy Manual as presented. Motion passed.**

- Board Continuing Education Series – Jennifer led a discussion about potential topics for upcoming presentations, including the Continuing Education Committee’s recommendations. Heather will send an email survey out to Supervisors and Associate Supervisors to rank their preferences.
- May Board Meeting – Dave requested a change in date for the May 2026 Board meeting. The group selected May 21<sup>st</sup> (the third Thursday of next month) instead of the previously scheduled May 28<sup>th</sup> (fourth Thursday of the month). Heather will send out an email reminder.

**9 District Staff Report**

- District Staff Report – Heather answered questions regarding the report.
- WACD Spring Legislative Engagement Meeting – Heather reminded everyone of the upcoming remote meeting to be held Wednesday, April 29, and encouraged participation. She will follow up with an email reminder with zoom link.

**10 Meeting Adjourned at approximately 7:10 PM**

**11 Other, Upcoming Dates and Review of Motions**

April 29	WACD Spring Legislative Engagement Meeting (remote)
May 19-21	WACC Board Meeting (South Yakima; Business 5/21)
May 28	WICD Board Meeting (in person; FY2027 Work Plan & Budget)

**Review of Motions:**

**Motion (1) Gary Ketcheson moved and Penny Livingston seconded the approval of the March 2026 Board Meeting minutes as presented. Motion passed.**

**Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the March 2026 financial reports as presented. Motion passed**

**Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of the initial draft of the Annual Work Plan and Budget for Fiscal Year 2027 as presented. Motion passed.**

**Motion (4) – Jennifer Abermanis moved and Penny Livingston seconded the approval of the edits to the Health and Safety Policies in the Policy Manual as presented. Motion passed.**