



# Whidbey Island Conservation District

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## Public Meeting Minutes- DRAFT April 27, 2022; 9:04 AM – 11:46 AM

### 1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held remotely via Zoom.

### 2 Attendance and Quorum

**The following Supervisors, being a quorum of the Board, were present:**

David Edwards – Chair                      Mark Sytsma – Vice Chair

Gary Ketcheson – Auditor

#### Attendees:

Heather McCoy- Executive Director    Michelle Maynard – Finance & Operations Manager

Alan Chapman – WACD                      Robin Buckingham – NRCS

Jessica Aws (WICD Supervisor-Elect)

### 3 Call to Order, Welcome

- David Edwards called the meeting to order at 9:04 a.m. He welcomed Supervisor-Elect Jessica Aws and Robin Buckingham of NRCS to the meeting. Everyone introduced themselves.

### 4 Approval of Minutes from March 23<sup>rd</sup>

**Motion (1) – Gary Ketcheson moved and Mark Sytsma seconded the approval of the minutes from the March 23 Regular Board meeting as presented. Motion passed.**

### 5 Partner Reports

- Alan Chapman shared updates from the recent WACD Board meeting: (1) the Annual Meeting will be held the week after Thanksgiving as a 2-3 day, hybrid event hosted in eastern Washington; (2) WACD is preparing for the next legislative session, looking at priorities, reviewing the biennial budget, revisiting resolutions not yet resolved; (3) There have been 2 webinars that reviewed the last legislative session and discussed the budget, a survey will be coming out asking for input on WSCC priorities
- Robin Buckingham shared updates including: (1) He plans to attend our meetings quarterly and will be sending our monthly updates via email that Heather will share; (2) the FY2022 EQIP funding cycle is well underway with \$2.6 million awarded to 51 projects in total; of that amount, around \$750K was shared among 23 projects in our region; (3) our regional team has received 13 applications for the CSP program.

### 6 Long-Range Plan Final Draft

- Heather McCoy presented the final draft of the Long-Range Plan. The Board offered minor edits.

**Motion (2) – Gary Ketcheson moved and Mark Sytsma seconded the approval of the final draft of the Long-Range Plan with noted edits. Motion passed.**

### 7 Annual Work Plan Draft

- Heather McCoy presented the initial draft of the Annual Work Plan for Fiscal Year 2023. The Board offered minor edits.

**Motion (3) – Mark Sytsma moved and Gary Ketcheson seconded the approval of the initial draft of the Annual Work Plan with noted edits. Motion passed.**

### 8 Financial Report and Other Business

- Financial Report – Michelle Maynard reviewed the March 2022 Financial Report.

**Motion (4) – Gary Ketcheson moved and Mark Sytsma seconded to approve the March monthly financial reports as presented. Motion Passed.**

- Proposed Budget for FY2023 – Michelle outlined the draft budget for the next fiscal year and compared it with the FY2022 budget. She will formally present it to the Board for approval at the May 2022 meeting.
- Supervisor Email Changes – Michelle reported that the current email addresses for all Supervisors (“waconserve.net”) will be discontinued in late May. She is setting up new internal email addresses for our Supervisors and will send details of the new

addresses on Tuesday, May 3. She will also work with each Supervisor to ensure they can archive their current account's contents before their email addresses are closed.

- Community Wildfire Resiliency Program Fund Addendum – Heather presented the addendum for the recent award.

**Motion (5) – Mark Sytsma moved and Gary Ketcheson seconded to approve the addendum. Motion passed.**

## **9 Partnerships Report**

- Shared Engineer Update – Heather updated the Board that the Northwest Engineering Cluster's Engineer Tom Slocum will be leaving his position. She shared a memo from Skagit CD outlining the change. The Board discussed the cluster arrangement and open position. Heather will share their feedback with the other Districts' leaders.
- HABs Workgroup – Mark Sytsma updated the Board on progress made: the first organizational meeting of the workgroup took place in March; the group decided to create a Technical Advisory Committee (TAC); he and Heather has been contacting identified agencies/researchers for the committee; some of the TAC members will give brief overviews of their HAB-related work at the next workgroup meeting (May 11)

## **10 District Staff Report**

- Heather discussed the upcoming in-person Board meeting scheduled for May 25 and updated the Board about the Natural Resource Planner hiring process.

## **11 Meeting Adjourned 11:46 AM**

## **12 Other, Upcoming Dates and Review of Motions**

May 5	Land Stewardship 101 Firewise Landscaping webinar
May 5-19	Draft Annual Work Plan - Public Review Period
May 12	FarmWalk: Eckholm Farm
May 19	FarmWalk: Good Cheer Garden & Big ACRE
May 26	FarmWalk: Ebey's Landing Historical Reserve
May 25	WICD Regular Board Meeting IN PERSON at the Coupeville Library
May 30	Long Range Plan, Annual Work Plan and Budget due to SCC
June 22	WICD Regular Board Meeting
June 30	End of Fiscal Year 2022

### **Review of Motions:**

**Motion (1) – Gary Ketcheson moved and Mark Sytsma seconded the approval of the minutes from the March 23 Regular Board meeting as presented. Motion passed.**

**Motion (2) – Gary Ketcheson moved and Mark Sytsma seconded the approval of the final draft of the Long-Range Plan with noted edits. Motion passed.**

**Motion (3) – Mark Sytsma moved and Gary Ketcheson seconded the approval of the initial draft of the Annual Work Plan with noted edits. Motion passed.**

**Motion (4) – Gary Ketcheson moved and Mark Sytsma seconded to approve the March monthly financial reports as presented. Motion Passed.**

**Motion (5) – Mark Sytsma moved and Gary Ketcheson seconded to approve the addendum. Motion passed.**