Whidbey Island Conservation District
P.O. Box 490 – 1 NE 4th St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

Public Meeting Minutes- DRAFT
September 24, 2026; 5:31 PM – 7:12 PM

1 Public Meeting

A regular meeting of the Whidbey Island Conservation District Board of Supervisors was held remotely via Zoom with an in-person option at WICD's office.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

David Edwards – Chair
Penny Livingston – Supervisor
Jennifer Abermanis – Auditor
Teri Jo Summer-Reiger – Supervisor

Attendees:

Heather McCoy – Executive Director
Lora Liegel – WSCC
Micah Stanovsky – Associate Supervisor
Michelle Maynard – Finance & Operations Manager
Alan Chapman – WACD
Paul Sonnenfeld

3 Call to Order, Welcome

Dave Edwards called the meeting to order at 5:31 PM. Everyone introduced themselves. Teri Jo Summer-Reiger presented her Three Slides. Penny Livingston will share her Three Slides next month.

4 Public Comments

Paul Sonnenfeld asked if E.D. Heather McCoy had met again with Island County's Emergency Management Manager. She hopes to meet with him in the near future, as they had to postpone.

5 Minutes

- Dave presented the August 27, 2026 Board Meeting minutes for approval.

Motion (1) Jennifer Abermanis moved and Teri Jo Summer-Reiger seconded the approval of the August 2026 Board Meeting minutes with one edit. Motion passed.

6 Partner Update

SCC Regional Manager Lora Liegel shared Commission updates: (1) The annual required elections training will be 9/29 (Michelle Maynard will attend); (2) SCC Commissioners adopted the proposed changes to the CD Elections Washington Administrative Code (WAC), with only minor adjustments to the attached "Concise Explanatory Statement"; (3) The Commission's decision packages have been submitted to the Office of Financial Management for consideration in the Governor's budget; (4) Arthur Smith has been hired as the new Riparian Grant Specialist; (5) Allan Warren recently started as SCC's new Director of Programs; (6) The NW Area Meeting will be hosted by Kitsap CD on 10/14; and (7) WACD Annual Meeting is 12/3-12/5 in Stevenson and will have a remote option.

Alan Chapman shared WACD Board updates: (1) Next month's NW Area Association meeting hosted by Kitsap will include at least three proposed resolutions (resolution timing, how to handle emerging issues, and a guide to positions supported by all WA CDs); (2) The recent WACD Board meeting discussed the Sustainable Funding Committee's proposed next steps but no decision was made by the Board.

7 Financial & Operations Report and Actions

- Financial Report – Michelle presented the August 2026 reports.

Motion (2) – **Jennifer Abermanis moved and Penny Livingston seconded the approval of the August 2026 financial reports as presented. Motion passed.**

8 Board Business Report and Actions

- Long-Range Planning – Heather gave an overview of the proposed Long-Range Planning process and timeline
- Supervisor Officer Elections – Dave gave an overview of the open positions, and the Board members discussed their interest in them. Dave presented the following slate for voting: Dave Edwards for the Chair position, Melanie Derrick for the Vice Chair position, and Penny Livingston for the Board Leadership & Development Officer (with support from Teri Jo Summer-Rieger).

Motion (3) – **Teri Jo Summer-Reiger moved and Jennifer Abermanis seconded the motion to vote for the officer position slate as presented. Motion passed.**

- Supervisor & Associate Supervisor Self-Assessments – Heather gave a summary of how Supervisor and Associate Supervisors program assessments have worked in prior years and the Board felt the processes should proceed as described. Heather will send Supervisors a link to the online evaluation survey and she will contact new Vice Chair Melanie Derrick regarding the Associate Supervisor Program evaluation.
- E.D. Annual Performance Review – Dave described how the Executive Director's annual review has been done and asked for volunteers to join the process. Teri Jo Summer-Reiger will join Dave and Jennifer Abermanis in the performance review. A survey will be sent to all Board and staff members to give input in the review.

9 District Staff Report

- Staff Report – Heather answered questions about the August report.
- NW Area Association Meeting – Heather encouraged the Board to participate in the upcoming meeting. She will follow up with an email requesting folks to tell her if they wish to attend (so one group rsvp is submitted).
- Skagit CD Finance Support – Heather & Michelle shared that Michelle will be providing part-time support for Skagit CD while they seek a new finance coordinator. This will likely involve some revenue from them in exchange for Michelle's time.

10 Meeting Adjourned at approximately 7:12 PM

11 Other, Upcoming Dates and Review of Motions

October 22	WICD Board Meeting (remote)
October 28, 29, 30	WICD Community Meetings across Whidbey
November 5	WICD Special Board Meeting 1
November 19	WICD Board Meeting (in-person)
December 10	WICD Special Board Meeting 2
December 17	WICD Board Meeting (remote)

Review of Motions:

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Motion (2) – **Jennifer Abermanis moved and Penny Livingston seconded the approval of the August 2026 financial reports as presented. Motion passed.**

Motion (3) – **Teri Jo Summer-Reiger moved and Jennifer Abermanis seconded the motion to vote for the officer position slate as presented. Motion passed.**