



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

Public Meeting Minutes- DRAFT September 26, 2024; 5:30 PM – 7:29 PM

1 Public Meeting

A regular meeting of the Whidbey Island Conservation District Board of Supervisors was held remotely via Zoom with an in-person option at the WICD Office (address listed above).

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

David Edwards – Chair

Jennifer Abermanis – Board Learning & Development Officer

Gary Ketcheson – District Auditor

Attendees:

Heather McCoy – Executive Director

Stephanie Turco – Associate Supervisor

Michelle Maynard – Finance & Operations Manager

3 Call to Order, Welcome

Dave Edwards called the meeting to order at 5:30 PM.

4 Public Comments

There were no public comments.

5 Minutes

- Dave presented the August 22, 2024 Board meeting minutes for approval.

Motion (1) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of the August 22, 2024 minutes as presented. Motion passed.

6 Partner Update

No partner updates.

7 Financial & Operations Report and Actions

- Financial Report – Michelle Maynard presented the August 2024 reports.

Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the August 2024 financial reports as presented. Motion passed.

- Sustainable Farms & Fields Addenda – Heather presented the addenda for two recently received SFF awards for approval.

Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of Sustainable Farms & Fields addenda as presented. Motion passed.

- Cost Share Resolution – Heather presented Resolution 2024.09_01, the cost share resolution, outlining its updates.

Motion (4) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of Resolution 2024.09_01 as presented. Motion passed.

8 Board Business & Actions

- Board Self-Assessment – Dave led a discussion of the Board self-evaluation responses. They agreed to regularly revisit key points of the Governance policy in order to strengthen the Board’s knowledge of its Governance role. Dave will develop an outline of the new meeting component to share with the whole Board.
- Associate Supervisor Feedback – Dave led a discussion of the feedback received through the Associate Supervisor’s program survey.
- Continuing Education Series – Jennifer led a discussion of possible themes for this year’s Board education program. She presented four themes with several proposed topics. The Board agreed to continue to have these presentations on a quarterly

basis and decided to select topics from each of the four themes for this year's program. As this program is formed through an ad hoc committee that requires renewal on an annual basis, the Board voted to approve a second year of the committee.

Jennifer will update the ad hoc committee's formal description to reflect this year's topics.

Motion (5) – Gary Ketcheson moved and Jennifer Abermanis seconded to reauthorize the Continuing Education Temporary Board Committee. Motion passed.

- NW Area Association Meeting – Heather presented details about the upcoming meeting, taking place in Port Townsend on October 24. The Board will not present a resolution this year. Heather will send out an email to Supervisors and Associate Supervisors before October 4 to confirm who will be attending.
- Supervisor Open Position – Dave shared that Supervisor Jessica Aws has resigned from the Board. The Board discussed filling the temporarily open position until the spring, when the position will be formally up for election. A resolution will be presented at the next Board meeting to start the process to fill the mid-term elected position.

9 District Staff Report

- District Staff Report – Heather answered questions related to the staff report.
- DEI Workshop – Heather confirmed that the upcoming workshop with Kenesha Lewin will be Monday, November 18 & Tuesday, November 19 from 5:30-7:30 PM. It will be held in person at the WICD Office.

10 Meeting Adjourned at approximately 7:29 PM

11 Other, Upcoming Dates and Review of Motions

- October 19 Orca Recovery Day
- October 24 NW Area Association Meeting (Port Townsend)
- October 24 WICD Regular Board Meeting (remote)

Review of Motions:

Motion (1) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of the August 22, 2024 minutes as presented. Motion passed.

Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the August 2024 financial reports as presented. Motion passed.

Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of Sustainable Farms & Fields addenda as presented. Motion passed.

Motion (4) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of Resolution 2024.09_01 as presented. Motion passed.

Motion (5) – Gary Ketcheson moved and Jennifer Abermanis seconded to reauthorize the Continuing Education Temporary Board Committee. Motion passed.