



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

Public Meeting Minutes- DRAFT November 21, 2024; 5:31 PM – 7:51 PM

1 Public Meeting

A regular meeting of the Whidbey Island Conservation District Board of Supervisors was held in-person at the WICD Office (address listed above), with a remote option via Zoom.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

David Edwards – Chair

Jennifer Abermanis – Board Learning & Development Officer

Gary Ketcheson – District Auditor

Attendees:

Stephanie Turco – Associate Supervisor

Teri Jo Summer-Reiger – Associate Supervisor

Heather McCoy – Executive Director

Michelle Maynard – Finance & Operations Manager

Jean Fike – SCC Regional Manager

Hannah Andersen – Outreach Specialist

3 Call to Order, Welcome

Dave Edwards called the meeting to order at 5:31 PM. All present introduced themselves to our new Outreach Specialist. Dave then led our first “5 Minutes of Governance” giving a brief history of WA CDs and Supervisors.

4 Public Comments

There were no public comments.

5 Minutes

- Dave presented the September 26, 2024 and October 24, 2024 Board meeting minutes for approval. Given that Mark was absent and Jennifer was not at the October meeting, Dave tabled the October minutes vote until the November meeting.

Motion (1) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the September 26, 2024 Board Meeting minutes as presented. Motion passed.

6 Partner Update

Jean Fike shared that there is an anticipated \$12 billion or so shortfall in the state budget. Agencies have been asked to consider cuts – some have already instituted a hiring freeze or taken other measures. SCC has returned grant funding they didn’t feel could be utilized this biennium but are moving forward with their budget priorities, with CTA (Implementation funds) being the most important ask. Dani Madrone has joined the SCC staff as the new Legislative Director. WA State Office of Financial Management has sent a couple rounds of questions and data requests (about SCC budget requests) - “Thanks in advance if someone reaches out to you with questions around one of those.”

7 Financial & Operations Report and Actions

- Financial Report – Michelle Maynard presented the October 2024 reports.

Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the October 2024 financial reports as presented. Motion passed.

- Resolutions 24.11_01 & 24.11_02 – Heather presented an overview of First Amendment Audits and then presented the two resolutions: 24.11_01 focuses on the undue burden of maintaining an index of public records and 24.11_02 outlines a new public hours safety policy.

Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of Resolution 2024.11_01 as presented. Motion passed.

Motion (4) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of Resolution 2024.11_02 as presented. Motion passed.

8 Board Business & Actions

- WACD Annual Meeting – Heather gave an overview of two committee reports (Sustainable Funding recommendations, Rate & Charges overview document) which will be discussed at the upcoming WACD Annual Business Meeting.
- Reflections after DEI workshops – Jennifer solicited feedback on this week’s two-night DEI workshop series. The Board discussed possible next steps. Jennifer will follow up with Heather for further planning.
- 2025 WICD Board Meeting Calendar – Heather presented a Board meeting calendar for 2025.

Motion (5) – Gary Ketcheson moved and Jennifer Abermanis seconded the 2025 Board meeting calendar dates as presented. Motion passed.

9 District Staff Report

- District Staff Report – Heather answered questions related to the staff report.
- Puget Sound CD Caucus – Heather extended an invitation to the Board to participate in upcoming monthly Puget Sound Caucus meetings. Jennifer expressed interest. Heather will request that Jennifer’s WICD email address be added to the monthly meeting invitations.
- Other Dates – Heather reminded everyone that the WACD Annual Business Meeting will be Wednesday, December 4. She also noted that the December Board meeting will be December 19, the third Thursday (and not the regular 4th Thursday) of the month.

10 Meeting Adjourned at approximately 7:51 PM

11 Other, Upcoming Dates and Review of Motions

November 28-29 Thanksgiving & Native American Heritage Day – Holidays (Office Closed)
December 4 WACD Annual Business Meeting (Conference runs Dec 1-4, Spokane)
December 19 WICD Board Meeting (remote)
December 25 Christmas/Winter Holiday (Office Closed)

Review of Motions:

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Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the October 2024 financial reports as presented. Motion passed.

Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded the approval of Resolution 2024.11_01 as presented. Motion passed.

Motion (4) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of Resolution 2024.11_02 as presented. Motion passed.

Motion (5) – Gary Ketcheson moved and Jennifer Abermanis seconded the 2025 Board meeting calendar dates as presented. Motion passed.