



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

Public Meeting Minutes- DRAFT December 15, 2021; 9:02 AM – 10:46 AM

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held remotely via Zoom.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Mark Sytsma – Vice Chair

Gary Ketcheson – Auditor

Jennifer Abermanis

Attendees:

Heather McCoy- District Manager Michelle Maynard – Finance & Operations Manager

Pam Wessel-Estes – Leadership Whidbey

3 Call to Order, Welcome

- Mark Sytsma called the meeting to order at 9:02 a.m.
- Everyone introduced themselves to guest Pam Wessel-Estes, Program Manager for Leadership Whidbey. Pam Wessel-Estes introduced herself then gave an overview of the program. Heather McCoy shared how we are helping with planning for their Ecology Whidbey Day.

4 Approval of Minutes from November 22nd

Motion (1) – Gary Ketcheson moved and Jennifer Abermanis seconded to postpone approval of the minutes until next month’s meeting (with the two corrections cited in this meeting). Motion passed.

5 Partner Reports

- No partners present; Heather McCoy reminded the Board that today is the series of candidate interviews for the SCC’s Executive Director position. They are welcome to log-on to watch the interviews online.

6 WACD Annual Business Meeting

- Mark Sytsma and Gary Ketcheson shared their experiences virtually attending the Annual Business Meeting. Both felt the meeting really showcased the diversity of opinions found across the state’s conservation districts. Our resolution on HABs (harmful algae blooms) passed at the meeting.

7 Financial Report and Other Business

- Financial Report – Michelle Maynard reviewed the November 2021 Financial Report.

Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded to approve the November monthly financial reports as presented. Motion Passed.

- 2022 Board Meeting Schedule – Heather McCoy presented the schedule for the 2022 calendar year. She will share it again in the January meeting when all Board members are present.
- Election Updates – Michelle Maynard updated the Board the election timeline and key next tasks. We have one declared candidate, Jessica Aws, who will appear on the ballot.

8 CTD Work Agreements

- CTD Work Agreements – Heather McCoy gave an overview of the two work agreements.

Motion (3) – Jennifer Abermanis moved and Gary Ketcheson seconded approval of the two CTD work agreements, including one for \$2,900 for work conducted by Allison Rinard, and one for \$14,100 for work conducted by Kelsi Mottet between December 2021 through June 2022. The motion also gives Heather McCoy signing authority on the documents, in Chair David Edwards absence. Motion passed.

9 Outreach

- Plant Sale – Michelle Maynard gave an update about the Plant Sale. Allison Rinard is overseeing the volunteer component of the sale.
- Essay contest – Mark Sytsma shared his idea of a WICD-led essay contest answering the question “What does conservation look like in the 21st century?” An ad hoc committee comprised of Mark, Jennifer, Heather and Allison will meet to develop the program.

10 District Manager Report

- Heather McCoy gave an update about the Compensation Study led by Public Sector Personnel Consultants. It is still on track to be completed by the end of January. Heather asked for suggestions on possible comparator positions/organizations.

11 Meeting Adjourned 10:46 AM

12 Other, Upcoming Dates and Review of Motions

- December 25 – Christmas Holiday – Office Closed
- December 31 – New Year’s Holiday – Office Closed
- January 12 – WICD Special Board Meeting – Long-Range Planning #2
- January 26 – WICD Board Meeting

Review of Motions:

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