

Bundling Day Instructions

Many plants arrive in large bags bundled at the nursery in groups of 25, 50, or even 100. We will break these down and re-bundle into groups of 5 mostly, but occasionally in groups of larger numbers. Here are the bits and pieces of this process that we have found works well. We are always looking to make the process better and more efficient, so if you have an idea, please let us know.

First, some important notes:

- Please handle all the plants with care
 - Try to set them down gently whether you are moving an entire bag or individual plants. Experienced nursery folks have found that dropping plants onto hard surfaces can cause quite a shock, from which some plants do not recover.
 - Keep the roots moist at all times. Dry roots can spell “doom” for plants.
- While we appreciate fast work, high quality of work saves us time over all and improves survival of plants.

Instructions for bundling:

- Cut the strapping or string around the bundles of plants as you take them out of the vendor bag. Work on re-bundling one batch at a time.
- Fold the top of the bag back down over remaining plants to keep cool and moist. Use spray bottles set on tables to re-wet roots of plants as needed.
- Count plants into groups of 5. If sizes are variable, try to mix small and large in each bundle so everyone gets a similar
- Tie each bundle of 5 (or other number as directed) with twine with a simple square knot.
 - Tie around stems just above roots.
 - Tie firmly but not so tight as to possibly bruise the stems.
 - Attach one label per bundle near the top of the plant stem so it is easy to see
- Set each bundle aside on the table, keeping roots covered as well as possible with a plastic bag until all plants from the vendor bag have been bundled.
- If there are less than a full bundle of plants remaining at the end, please DO NOT tie these into a bundle – instead, place them in a small plastic bag and put back in the bottom of the bag.
- Count all bundles back into the vendor bag and write the number of bundles on the end of the bag with a larger marker.
- Spray the roots in each layer as you repack the vendor bag. Cedar shavings from the vendor bag can be placed on top of the roots.
- Try to refit all plants back into the bag and tie the bag closed with a long piece of twine. If they do not fit, please let Sandy or Sarah know and we will advise how to handle.