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To: Interested Candidates for Board of Supervisors
From: Matt Zupich, District Manager
Re: Filing/Application Guidance for Elected and/or Appointed Supervisor Positions
Date: November 1, 2019

The Whidbey Island Conservation District's (WICD) Board of Supervisors is comprised of five (5) local residents – two (2) are appointed by the Washington State Conservation Commission and three (3) are elected through the conservation district elections process per [WAC Chapter 135-110](#).

In May 2020, the terms of two WICD supervisors will expire – one elected and one appointed. Both are full-term (3-years) positions to be filled. Enclosed with this letter are guidance documents and required forms for candidates interested in applying for one or both of these supervisor positions. Also below is a summary with additional details regarding WICD's elections and appointment process.

Elected Position

- WICD's 2020 election will be held on February 4th, 2020 from 2:00-6:00 pm at the WICD office in Coupeville.
- The filing deadline to be a candidate is January 7th, 2020.
- Candidates interested in running for the elected position must file a completed *Form PF-A Candidate Information Form* at the WICD office, in-person or by mail, by the filing deadline. Office hours are Monday-Friday, 8:00-4:30 pm.
- To have their name printed on the official ballot, interested candidates must also file *Form PF-B Qualified Nominating Petition* with a minimum 25 signatures of Island County registered voters, by the filing deadline. Print 3 copies of this form for at least 30 signature lines. It's recommended to collect 28-30 signatures in case some the signatures are disqualified or unable to verify by the County Auditor.

Appointed Position

- Candidates interested in applying for the appointed position must complete and submit the Washington State Conservation Commission's online *Form AF1* (see link below).
- The application deadline is March 31st, 2020.

Enclosures/Links: [WICD Board Resolution #19-10-1](#)
[Form PF-A Candidate Information Form](#)
[Form PF-B Qualified Nominating Petition](#) (need 3 copies for 28-30 signatures)
[Form AF1 - Conservation District Appointed Supervisor Application](#)
OR <http://www.formstack.com/forms/?1918463-JfwJs6JKCL>
[Conservation District Candidates Guide to Elections](#)
[Conservation District Candidates Guide to Appointments](#)
[Conservation District Supervisor Responsibilities](#)