



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

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## AGENDA

### Whidbey Island Conservation District Board Meeting

**DATE:** May 22, 2019 (Wednesday)

**TIME:** 9:00 – Noon

**PLACE:** 1 NE 4th Street Coupeville, WA 98239

9:00 a.m. WELCOME

- Establish quorum / introductions

9:05 a.m. Approve and sign April 24, 2019 meeting minutes / **ACTION**

9:10 a.m. FINANCIAL REPORT AND OTHER BUSINESS – Sandy Welch/Matt Zupich

- Financial report / **ACTION**
- DRS Section 218 Coverage/ **ACTION**
- Proposed policy/procedure changes to WICD Operations Manual/ **ACTION**
- SAO Annual Financial Report
- District payment processing risk assessment

9:40 a.m. TECHNICAL ASSISTANCE PLANS – Kelsi Mottet

- Forest Plan 5\_18\_1 / **ACTION**

9:50 a.m. NRCS Report – Matt Zupich for Jared Hamman

9:55 a.m. WACD Report – Sarah Richards

10:00 a.m. FY20 WORK PLAN & BUDGET/ **ACTION**

10:10 a.m. CONTRACTS & AGREEMENTS – Matt Zupich

- WSCC Master Contract Renewal/ **ACTION**
- Engineering Cluster Agreement Renewal/ **ACTION**

10:25 a.m. DISTRICT MANAGER REPORT – Matt Zupich

- Cost-share projects
- Rate Study update
- Database – Smartsheet
- Shared forester update
- Veteran intern program
- PSCD Coordinator Position
- Conservation Planner Training

11:30 a.m. OTHER, DATES, REVIEW OF MOTIONS, ADJOURN

- WIG Update – Sarah Richards
- Board Chair rotation – Ed Adams
- May 27 – Memorial Day Holiday
- May 30-31 – WSCC Regional Managers Meeting, WICD Office
- June 10-12 – WADE Conference, Leavenworth
- June 24-28 – State Audit

- June 26 – WICD Board Meeting, 9 – Noon
- June 30 – Last day of FY19 and FY17-19 biennium