

# **Whidbey Island Conservation District**

P.O. Box 490 – 1 NE 4<sup>th</sup> Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

# Public Meeting Minutes October 24, 2018; 9:00 – Noon

### **1 Public Meeting**

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4<sup>th</sup> Street, Coupeville, WA.

## 2 Attendance and Quorum

## The following Supervisors, being a quorum of the Board, were present:

Ed Adams – Chair Sarah Richards – Vice-Chair Tom Fournier – Member

Anza Muenchow - Auditor Tim Keohane – Member

Also in attendance or presenting:

Karen Bishop – WICD District Manager Sandy Welch – WICD Financial Administrator

Bruce Gordon, Farm Planner Ken Drecksel – Farm Planner Matt Zupich – Natural Resource Planner

## 3 Call to Order and Welcome

Ed Adams, Board Chair, called the meeting to order at 9:00 a.m. with a quorum present.

#### 4 Minutes

Motion (1) Sarah Richards moved to approve the minutes of the Sept. 26, 2018 Board meeting. Motion passed.

Financial Report and Other Business - Sandy Welch presented the monthly Financial Report.

Motion (2) Anza Muenchow moved to approve the P & L and voucher report including vouchers #6319 - 6343 (\$29,799.02); POS purchases (\$1621.81); and EFTPS for monthly 941 payroll tax (\$4394.38), and 3<sup>rd</sup> quarter Employment Security and L & I (\$504.72); Motion passed.

#### 6 Elections

Motion (3) Ed Adams moved to approve the following Elections Resolution: An election for a Whidbey Island Conservation District (WICD) Board of Supervisors position will be held on February 5, 2019 at the WICD office at 1 NE 4th Street in Coupeville, WA. The Board has appointed Sandy Welch to be the election supervisor. Polls will be open from 2 - 6 pm. Registered voters residing on Whidbey Island are eligible to vote. Mail-in ballots are available upon request; requests must be made by 4:00 pm, January 15 by e-mail to sandy@whidbeycd.org or calling 888-678-4922. Ballots must be returned to WICD by 6 pm February 5, 2019. Motion passed

- 7 WSCC Report Karen said that Mark Clark, WSCC Executive Director, is retiring in January of 2019.
- NRCS Report Karen reported that the WICD staff recently met with the new NRCS District Conservationist, Joe Williams as well as with John Kendig, Area Resource Conservationist. Sarah Tanuvasa, District Conservationist and Gaby Fajardo also attended. With NRCS staff reductions, the group discussed possible TSP or task order agreements, particularly in forestry.
- 9 WACD Sarah Richards reported on the area meeting that was recently held at the Plant Materials Center. Sarah was honored as Area District Supervisor of the Year, and Bruce Gordon was recognized as District Employee of the Year.
- District Manager's Report Karen reported on the Whidbey Island Grown farm tour and other WIG week events, the Better Ground integration into the WICD website, and the Island County rural events code update. The assessment roll development is in process for 2019.

#### 11 Forest Plan Presentations – Ken Drecksel

Ken Drecksel presented a forest plan to the board which was written by Kelsi Mottet with review by Ken. Motion (4) Tim Keohane moved to approve Forest Plan 10 18 1. Motion passed.

# 12 Project reports –

**Cost Share -** Bruce, Matt and Ken updated the board on the status of WICD's cost share projects. Board discussed the CD's role to bring state cost share funding to land and livestock owners to help prevent and resolve water quality, non-point source

pollution challenges, while providing education through conservation planning. Local assessment funds are not used to fund cost share projects. All projects are ranked and prioritized to achieve the highest resource benefit. Staff shared some of the personal challenges landowners have which can make getting these projects on the ground difficult.

**Lone Lake** – Matt updated the board on the Lone Lake project. Matt has been working with Island County Dept. of Natural Resources, Western WA University and Herrera to finalize agreements.

M5 – Sarah Richards moved to authorize Tom Fournier to sign the Herrera Environmental Consultants Services Contract to provide services for the Lone Lake Algae Management Plan grant project, based on an approved cost analysis, prepared by staff and approved by Tom, of the Herrera proposal. Motion passed.

## 13 Upcoming Dates, review of motions, and adjourn at 11:40 a.m.

- November 10 WICD Open House and Awards, rain garden and native plant workshops at Noon and 1:30
- November 14 WICD Board, 9:00 Noon
- November 26 29 WACD Annual Meeting Kennewick
- December 19, WICD Board Meeting, 9:00 Noon

## 14 Motions:

Motion (1) Sarah Richards moved to approve the minutes of the Sept. 26, 2018 Board meeting. Motion passed. Motion (2) Anza Muenchow moved to approve the P & L and voucher report including vouchers #6319 - 6343 (\$29,799.02); POS purchases (\$1621.81); and EFTPS for monthly 941 payroll tax (\$4394.38), and 3<sup>rd</sup> quarter Employment Security and L & I (\$504.72); Motion passed.

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Motion (5) – Sarah Richards moved to authorize Tom Fournier to sign the Herrera Environmental Consultants Services Contract to provide services for the Lone Lake Algae Management Plan grant project, based on an approved cost analysis, prepared by staff and approved by Tom, of the Herrera proposal. Motion passed.