



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

**Public Meeting Minutes
October 25, 2012
10:00 a.m. – 12:00 p.m.**

- 1 Public Meeting**

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the District office, 1 NE 4th Street, Coupeville.
- 2 Attendance and Quorum**

The following Supervisors, being a quorum of the Board, were present:
Fran Einterz - Chairman
Wendi Hilborn - Vice-Chair, Auditor
Tom Fournier – Treasurer
Tim Keohane - Member

Also in attendance:
Karen Bishop, District Manager
Sandy Welch, Office Administrator
Sarah Cassatt, Public Information and Resource Planner
Rob Hallbauer, Natural Resource Planner
- 3 Meeting Call to Order.**

Fran Einterz, Chairman, called the meeting to order at 10:01 a.m.
- 4 Minutes**

Supervisors reviewed the September 27, 2012 meeting minutes.
Motion (1) Tom Fournier moved to approve the September 27, 2012 regular meeting minutes. Motion passed.
- 5 Financial Report – Sandy Welch**

The financial report was presented, including the 10/25/12 P & L, payroll summary, account registers, receivables, FY2013 cumulative budget to actual report, and, 2012 balance sheet.
Motion (2) Tom Fournier moved to approve the 9/28/12 – 10/25/12 P & L, vouchers #4443 – 4473 totaling \$26,446.50, EFTPS (\$4,301.09), and POS (\$528.56), totaling \$31,855.49. Motion passed.
- 6 District Elections**

Motion (3) Tim moved to set the 2013 election date for Feb. 5, which will be held from 2:00 – 6:00 at the WICD Conference room at 1 NE 4th Street, Coupeville, WA. The method of election will include both the polling site as well as a mail-in ballot election. Motion passed.
- 7 WICD Board Vacancy**

Supervisors interviewed three interested and well qualified candidates to fill the elected supervisor position recently left vacant by Antonia Palkovic.

Motion (4) Tom Fournier moved to appoint Sarah Richards to fill the mid-term Board of Supervisors elected position (2015). Motion passed.

- 8 WACD (WA Association of Conservation Districts) N.W. Region Meeting Report**
The Whidbey Island Conservation District received the N.W. Region District of the Year award.

Ken Drecksel received the N.W. Districts Employee of the Year award.

Karen Bishop received the N.W. Region District Manager of the Year award.

WACD Annual Meeting – Nov. 26 – 28, 2012 Tim Keohane, Tom Fournier, Fran Einterz, Wendi Hilborn and Karen Bishop will attend.

9 Staff Reports

District Manager, Karen Bishop, updated the board on current District projects.

Motion (5) Tim Keohane moved that the District convene a meeting with farmers who are using and interested in using the farm intern program, to facilitate the discussion on policy development for intern programs state wide. Motion passed.

Motion (6) Tom Fournier moved to accept the revised language in the Puget Sound Districts Interlocal Agreement (ILA) and to authorize a Supervisor to sign the ILA's for each Puget Sound District at the WACD Annual meeting. Motion passed.

Sarah Cassatt, presented farm plan AG.10.12-3 plan for approval.

Motion (7) Wendi Hilborn moved for approval of farm plan AG.10.12-3. Motion passed.

Sarah presented information on membership in the Sustainable Whidbey Coalition.

Motion (8) Wendi Hilborn moved for approval of WICD membership and participation in the Sustainable Whidbey Coalition, including \$100 annual dues. Motion passed.

Rob Hallbauer presented forest plan FOR.10.12-2 for approval.

Motion (9) Tim Keohane moved for approval of forest plan FOR.10.12-2. Motion passed.

- 10 Upcoming dates and workshops were discussed and the calendar for the upcoming events was presented.**

Review of motions:

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Motion (2) Tom Fournier moved to approve the 9/28/12 – 10/25/12 P & L, vouchers #4443 – 4473 totaling \$26,446.50, EFTPS (\$4,301.09), and POS (\$528.56), totaling \$31,855.49. Motion passed.

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Motion (8) Wendi Hilborn moved for approval of WICD membership and participation in the Sustainable Whidbey Coalition, including \$100 annual dues. Motion passed.

Motion (9) Tim Keohane moved for approval of forest plan FOR.10.12-2. Motion passed.

Meeting adjourned at 12:20 p.m.