Public Meeting Minutes
October 25, 2017; 9:00 – 11:00 a.m.

1 Public Meeting
A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum
The following Supervisors, being a quorum of the Board, were present:
Ed Adams – Chair
Sarah Richards – Vice-Chair
Anza Muenchow – Regular Member
Tom Fournier – Auditor
Tim Keohane – Regular Member
Also in attendance or presenting:
Karen Bishop – WICD District Manager
Matt Zupich, WICD Natural Resource Planner
Sandy Welch – WICD Financial Administrator
Gaby Fajardo – NRCS Soil Conservationist

3 Call to Order and Welcome
Ed Adams, Board Chair, called the meeting to order at 9:00 a.m. with a quorum present.

4 Minutes
Motion (1) Sarah Richards moved to approve the minutes of the September 27, 2017 Board meeting. Motion passed.

5 Financials
Sandy Welch presented the monthly Financial Report.
Motion (2) Tim Keohane moved to approve the P & L and voucher report including vouchers #6036 - 6064 ($27,766.68); ePay deposits to Employment Security and Labor & Industries ($539.50); POS purchases ($490.79); EFTPS for monthly 941 payroll tax ($4,940.58); Motion passed.
Motion (3) Sarah Richards moved to approve roll over of 90-Day CD at Heritage Bank. Motion passed.
Motion (4) Sarah Richards moved to assign $525 to 2018 NACD membership dues to attain silver status with NACD. Motion passed.
Personnel Committee to meet to discuss staffing, annual job review and potential salary adjustments.

6 NRCS Report –
Gaby Fajardo, NRCS Soil Conservationist, presented information on upcoming deadlines and requirements for funding applications.

7 WACD Business –
WICD’s Karen Bishop received District Manager of the Year at the recent WACD NW Area Meeting. Resolutions WICD had collaboratively proposed with San Juan: 1) Dropping population criteria under RCW 89.08405(3)(a) - passed. 2) Change in Voting at WACD Meetings – vote tied and so resolution did not move forward. However, a similar resolution passed at the SW Region WACD meeting so it will be brought forward at the WACD Annual Meeting.

8 Conservation Plan Approval
WICD Resource Planner Matt Zupich presented a forest plan for approval.
Motion (5) Anza Muenchow moved to approve Forest Plan 10_17_1. Motion passed.

9 Other Projects
Motion (6) Tim Keohane moved for WICD to work with the Maxwelton Steering Committee as a fiscal agent on a project-by-project basis as Maxwelton watershed planning process moves forward. Motion passed.
Motion (7) Sarah moved to approve the $50,000 Lone Lake grant application to the DOE Lakes Program and acknowledged that WICD and its partners will need to provide 25% match. Motion passed.
District Manager’s Report
- Plans are underway for 50th Anniversary Celebration. Staff will meet Nov. 2 to discuss cooperator and partner awards that will be given at the event.
- WICD received $100,000 in funding through the ILIO NTA process to work in the Penn Cove watershed. Staff is working with Is Co and DOE to prepare the project scope of work.
- Karen reported on her work and time commitment with the EDC executive board during staffing transitions.
- $20,000 in livestock funding allocated from WSCC.

Upcoming Dates, review of motions and adjourn at 11:06 a.m.
- November 15 – 9:00 – 12:00, WICD Board, WICD Conference room
- November 27 – 29, WACD Annual Meeting – Tri Cities
- December 1, 5:30 – 8:30 p.m., WICD Open House – Nordic Hall, Coupeville

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