



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

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## Public Meeting Minutes October 25, 2017; 9:00 – 11:00 a.m.

### 1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4<sup>th</sup> Street, Coupeville, WA.

### 2 Attendance and Quorum

**The following Supervisors, being a quorum of the Board, were present:**

Ed Adams – Chair

Sarah Richards – Vice-Chair

Anza Muenchow – Regular Member

Tom Fournier – Auditor

Tim Keohane – Regular Member

**Also in attendance or presenting:**

Karen Bishop – WICD District Manager

Matt Zupich, WICD Natural Resource Planner

Sandy Welch – WICD Financial Administrator

Gaby Fajardo – NRCS Soil Conservationist

### 3 Call to Order and Welcome

Ed Adams, Board Chair, called the meeting to order at 9:00 a.m. with a quorum present.

### 4 Minutes

**Motion (1) Sarah Richards moved to approve the minutes of the September 27, 2017 Board meeting. Motion passed.**

### 5 Financials

Sandy Welch presented the monthly Financial Report.

**Motion (2) Tim Keohane moved to approve the P & L and voucher report including vouchers #6036 - 6064 (\$27,766.68); ePay deposits to Employment Security and Labor & Industries (\$539.50); POS purchases (\$490.79); EFTPS for monthly 941 payroll tax (\$4,940.58); Motion passed.**

**Motion (3) Sarah Richards moved to approve roll over of 90-Day CD at Heritage Bank. Motion passed.**

**Motion (4) Sarah Richards moved to assign \$525 to 2018 NACD membership dues to attain silver status with NACD. Motion passed.**

Personnel Committee to meet to discuss staffing, annual job review and potential salary adjustments.

### 6 NRCS Report –

Gaby Fajardo, NRCS Soil Conservationist, presented information on upcoming deadlines and requirements for funding applications.

### 7 WACD Business –

WICD's Karen Bishop received District Manager of the Year at the recent WACD NW Area Meeting. Resolutions WICD had collaboratively proposed with San Juan: 1) Dropping population criteria under RCW 89.08405(3)(a) - passed. 2) Change in Voting at WACD Meetings – vote tied and so resolution did not move forward. However, a similar resolution passed at the SW Region WACD meeting so it will be brought forward at the WACD Annual Meeting.

### 8 Conservation Plan Approval

WICD Resource Planner Matt Zupich presented a forest plan for approval.

**Motion (5) Anza Muenchow moved to approve Forest Plan 10\_17\_1. Motion passed.**

### 9 Other Projects

**Motion (6) Tim Keohane moved for WICD to work with the Maxwellton Steering Committee as a fiscal agent on a project-by-project basis as Maxwellton watershed planning process moves forward. Motion passed.**

**Motion (7) Sarah moved to approve the \$50,000 Lone Lake grant application to the DOE Lakes Program and acknowledged that WICD and its partners will need to provide 25% match. Motion passed.**

**10 District Manager's Report**

- Plans are underway for 50<sup>th</sup> Anniversary Celebration. Staff will meet Nov. 2 to discuss cooperator and partner awards that will be given at the event.
- WICD received \$100,000 in funding through the ILIO NTA process to work in the Penn Cove watershed. Staff is working with Is Co and DOE to prepare the project scope of work.
- Karen reported on her work and time commitment with the EDC executive board during staffing transitions.
- \$20,000 in livestock funding allocated from WSCC.

**11 Upcoming Dates, review of motions and adjourn at 11:06 a.m.**

- November 15 – 9:00 – 12:00, WICD Board, WICD Conference room
- November 27 – 29, WACD Annual Meeting – Tri Cities
- December 1, 5:30 – 8:30 p.m., WICD Open House – Nordic Hall, Coupeville

**12 Motions:**

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