

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

	Public Meeting Minutes November 20, 2019; 12:00 PM – 3:00 PM
1	<b>Public Meeting</b> A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the WSU Extension office, 406 N Main St. Coupeville, WA.
2	Attendance and QuorumThe following Supervisors, being a quorum of the Board, were present:Ed Adams - ChairSarah Richards – Vice-ChairAnza Muenchow – AuditorTim Keohane - Member
	Also in attendance or presenting:Kelsi Mottet – WICD PlannerMatt Zupich – WICD District ManagerKelsi Mottet – WICD PlannerSandy Welch – WICD Office/Fiscal AdministratorJared Hamman – NRCS Resource ConservationistJean Fike – WSCC Regional ManagerGary Ketcheson – GuestDavid Edwards - GuestGary Ketcheson – Guest
3	<b>Call to Order and Welcome</b> Ed Adams, Board Chair, called the meeting to order at 12:03 p.m.
4	Minutes Motion (1) Anza Muenchow moved to approve the minutes of the October 20, 2019 board meeting as written. Motion passed.
5	Financial Report and Other Business
	• Sandy Welch presented the monthly Financial Report. She noted that Greenbank Farm applied a credit to our rental fees for this year's Plant Sale based on the value of leftover materials from the Orca Day Rain Garden Rehab project which WICD donated back to the Farm.
	Motion (2) Anza Muenchow moved to approve the Payroll, Expense, and Voucher #s 6639-6661 totaling \$33,740.00; Bank POS purchases totaling \$582.35; EFTPS monthly 941 payroll tax filing totaling \$5,469.86. Motion passed.
6	NRCS Report
	<ul> <li>Jared Hamman, NRCS Resource Conservationist, provided an overview of NRCS then gave updates on the status of WA NRCS staffing and programs as well as the 2018 Farm Bill.</li> </ul>
7	WSCC Report
	• Jean Fike, WSCC Puget Sound Regional Manager, gave an update of WSCC including upcoming statewide meetings and staff changes. She noted that Stu Trefry, WSCC SW Regional Manager, is working on an improved training program for board supervisors before he retires in June 2020.
8	Technical Assistance

## 8 Technical Assistance

• Kelsi Mottet reviewed Forest Plan 11-19-1 and requested board approval. Motion (3) Tim Keohane moved to approve Forest Plan 11-19-1. Motion passed.

• Kelsi reviewed the Pondilla Estates Community Wildfire Assessment Report, which is the second of five steps toward national recognition as a Firewise Community, and requested board approval.

Motion (4) Sarah Richards moved to approve the Pondilla Estates Community Wildfire Assessment Report. Motion passed.

## District Manager Report

9

- Matt Zupich gave an update on some recent Outreach efforts and reporting including Orca Day.
- Matt reported the PSCD Caucus is still pursuing funding for forest health TA and to help develop a shared forester program for CDs in the region.
- Matt presented a draft schedule for 2020 board meetings and requested approval.

Motion (5) Anza Muenchow moved to approve the WICD 2020 board meeting schedule as presented.

• Matt and Jean led the board through a survey regarding potential legislative changes to the statewide CD elections system. WSCC staff developed the survey to help understand how each CD views the proposed changes. Matt will submit one response, as requested by WSCC, on behalf of the board.

## 10 Supervisor Elections & Appointments Discussion/Q&A

Ed Adams led a discussion of WICD's upcoming supervisor elections and appointments process as the terms of 2 WICD supervisors – 1 elected, 1 appointed – are due to expire in 2020. Board members briefly shared their individual experiences of being WICD a supervisor. Ed then opened the floor for Q&A with the guests in attendance whom have expressed interest in board membership.

## 11 Upcoming Dates and Review of Motions

- November 28-29 Thanksgiving Holiday, office closed
- December 3-4 WACD Annual Conference, Tacoma
- December 18 WICD Board meeting, 9 am Noon
- December 25 Christmas Day Holiday, office closed
- January 1 New Year's Day Holiday, office closed
- January 20 Martin Luther King, Jr. Holiday, office closed
- January 22 WICD Board meeting, 9 am Noon

Motion (1) Anza Muenchow moved to approve the minutes of the October 20, 2019 board meeting as written. Motion passed.

Motion (2) Anza Muenchow moved to approve the Payroll, Expense, and Voucher #s 6639-6661 totaling \$33,740.00; Bank POS purchases totaling \$582.35; EFTPS monthly 941 payroll tax filing totaling \$5,469.86. Motion passed. Motion (3) Tim Keohane moved to approve Forest Plan 11-19-1. Motion passed.

Motion (4) Sarah Richards moved to approve the Pondilla Estates Community Wildfire Assessment Report. Motion passed. Motion (5) Anza Muenchow moved to approve the WICD 2020 board meeting schedule as presented.

12 Adjourned at 2:25 PM.