



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

Public Meeting Minutes November 14, 2018; 9:00 – Noon

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Sarah Richards – Vice-Chair Tom Fournier – Member

Anza Muenchow - Auditor Tim Keohane – Member

Also in attendance or presenting:

Karen Bishop – WICD District Manager Sandy Welch – WICD Financial Administrator

3 Call to Order and Welcome

Sarah Richards, Board Vice-Chair, called the meeting to order at 9:05 a.m. with a quorum present.

4 Minutes

Motion (1) Anza Muenchow moved to approve the minutes of the Oct. 24, 2018 Board meeting. Motion passed.

5 Financial Report and Other Business - Sandy Welch presented the monthly Financial Report.

Motion (2) Anza Muenchow moved to approve the P & L and voucher report including vouchers #6344 - 6365 (\$29,508.47); POS purchases (\$782.26); and EFTPS for monthly 941 payroll tax (\$5,525.46); Motion passed.

6 Updated Website and Plant Sale - Sandy Welch provided a tour of the redesigned WICD website. The site includes the launch of the 2018/19 Plant Sale store front on November 13th. Better Ground concepts are integrated into the website.

7 Puget Sound Recovery Day – Kelsi Mottet provided a report on the success of the WICD participation in the Puget Sound Orca Recovery Day as well as of the Open House and Awards event.

8 WSCC Report – Karen Bishop provided the WSCC update in Allison Halpern’s absence.

- The job announcement for the WSCC Executive Director has been posted and will remain open until filled.

- A survey from WSCC to all 25 Districts is forthcoming, seeking information to support the CTA budget package.

- A reminder about the WACD meeting in Kennewick, Nov 26-29.

9 WACD – Sarah Richards reported that she is serving on the WACD Communications Committee. She is soliciting information for her NW Region Report to the WACD committee. The Board discussed the WICD resolution that will be presented at the WACD meeting in Kennewick on November 26 – 29 regarding the quorum for voting.

10 Lone Lake Project Update – Matt Zupich updated the board on the status of the Lone Lake sub-contracts as well as on the lake landowner participation in the project.

11 District Manager’s Report – Karen briefed the board on the process for WICD seeking Rates and Charges funding in 2019. More information will be sent to the board after the meeting.

12 Upcoming Dates

Motion (3) Tom moved to close the office to the public as a WICD staff vacation day. Motion passed.

- December 24 – WICD office closed, staff vacation day
- December 25 – WICD office closed, holiday
- January 16-17 – WSCC meeting & Tour, Whidbey Island
- January 28 and 29 – Legislative Days

13 Review of motions, and adjourn at 11:27 a.m.

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