

Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

Public Meeting Minutes November 15, 2017; 9:00 a.m. – Noon

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Ed Adams – Chair Sarah Richards – Vice-Chair Tim Keohane – Regular Member

Also in attendance or presenting:

Karen Bishop – WICD District Manager
Sandy Welch – WICD Financial Administrator

Kelsi Mottet, WICD Outreach/Education Coordinator
Shana Joy – WSCC Puget Sound Regional Manager

3 Call to Order and Welcome

Ed Adams, Board Chair, called the meeting to order at 9:05 a.m. with a quorum present.

4 Minutes

Motion (1) Tim Keohane moved to approve the minutes of the October 25, 2017 Board meeting. Motion passed.

5 Financial Report (see action below)

Election

Motion (2) Tim Keohane moved to set the 2018 election for February 6, 2:00-6:00 p.m.; the election supervisor will be Sandy Welch; the poll site will be the District office conference room at 1 NE 4th Street, Coupeville; and mail-in ballots will also be provided upon request with a deadline to request set at January 16, 2018. Motion passed.

Budget Revision

Motion (3) Sarah Richards moved to approve the revised 11/15/17 FY18 budget. Motion passed.

It was noted that the revised budget included actual amount through October of 2017.

Financials

Sandy Welch presented the monthly Financial Report.

Motion (4) Ed Adams moved to approve the P & L and voucher report including vouchers #6065 - 6084 (\$23,048.75); POS purchases (\$1,266.33); and EFTPS for monthly 941 payroll tax (\$5,922.97); Motion passed.

Medical Insurance Plan

Motion (5) Tim Keohane moved that staff will remain on the PEBB Classic Medical insurance plan for calendar year 2018. Motion passed.

6 WSCC Report -

Shana presented the WSCC Shellfish report, and an update on cost share funding and CPDS. WSCC has extended the comment period on policy initiatives to Dec. 15. PSP has hired a Social Scientist who will be available to the Island LIO to provide social science and economic analysis of the work we do.

7 WACD Business –

Sarah Richards encouraged the Board to complete the WACD district funding survey. Discussed the upcoming WACD Annual meeting and the resolutions to be presented. Discussed the changes on the Executive Board for WACD and acknowledged the newly appointed Executive Director, Patricia Hickey.

9 District Manager's Report

Karen reported on: Beginning Farmer and Rancher Grant progress with the grant partners; the Critical Areas Ordinance for Ag exemptions; the development of the Assessment roll for 2018; and the return of WSCC Livestock funding.

Motion (6) Tim Keohane moved to approve the WSCC Livestock funding scope of work/addendums for \$20,000.

Motion passed.

10 Conservation Plan Approval

Motion (7) Tim Keohane moved to approve Forest Management Plan 17_11_1 presented by WICD Resource Planner Matt Zupich. Motion passed.

10 Review Photo Contest Entries

Motion (8) Sarah Richards moved to approve the photo submitted by Andy Nielsen as our FY2018 photo contest award winner. Motion passed.

11 Upcoming Dates, review of motions and adjourn at 11:30 a.m.

- December 20 9:00 12:00, WICD Board, WICD Conference room
- December 25 District office closed for Christmas
- January 1 District office closed for New Year's Day
- January 8 1st Legislative Day, Olympia, WA

12 Motions:

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