Public Meeting Minutes
January 25, 2017; 9:00 – 11:30 a.m.

1 Public Meeting
A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum
The following Supervisors, being a quorum of the Board, were present:
Sarah Richards – Vice-Chair, Presiding
Ed Adams – Regular Member
Tom Fournier – Auditor
Absent: Wendi Hilborn and Tim Keohane
Also in attendance:
Sandy Welch – WICD Office Administrator, Treasurer
Kelsi Franzen, WICD Marketing, Outreach and Education Coordinator
Matt Zupich, WICD Natural Resource Planner
Ken Drecksel, WICD Farm and Forest Conservation Planner

3 Call to Order and Welcome
Sarah Richards, Board Vice-Chair, called the meeting to order at 9:19 a.m.

4 Minutes
Motion (1) Ed Adams moved to approve the minutes of the December 21, 2016 meeting. Motion passed.

5 Financials
Sandy Welch presented the financial report.
Motion (2) Tom Fournier moved to approve the P & L and voucher report including vouchers #5783 - 5803 ($25,060.68); ePay deposits $2,406.59; POS purchases ($910.02); and EFTPS for monthly 941 payroll tax ($5,334.98) all totaling $33,712.27. Motion passed.
Motion (3) Ed Adams moved to approve rolling over the 90 day Certificate of Deposit for District Reserved. Motion passed.
Motion (4) Ed Adams moved to approve hiring a temporary part-time staff person to assist with the plant sale, with details to be arranged by Karen. Motion passed.

6 Forest Plan Approval – Ken Drecksel / Matt Zupich
Motion (5) Ed Adams moved to approve Forest Plan 1_17_1. Motion passed.

7 Cost Share Contract
Motion (6) Ed Adams moved to approve the cost share contract with the National Park Service for their “Farm 1” property as amended with the NPS solicitor recommendations. Motion passed.

8 Social Media Statement of Intent
Kelsi Franzen presented an update on the social media policy. The board would like to see this as part of the current WICD policy manual and not a separate plan, included in the long range plan. Security policy for online accounts should also be addressed.

9 Resource Conservator
Tom Fournier proposed an idea for WICD to implement a Certified Resource Conservator program. It was suggested that this be part of the WICD long range plan. Tom will create a big picture plan for this project.

10 Upcoming Dates, review of motions and adjourn.
- February 7, Tuesday, 2:00p.m. – 6:00p.m. - WICD Election Day
- February 8, 10:00am – 2:00pm, Annual Report to Island County Commissioners
• February 13-14, WACD Legislative Days, Olympia
• February 15, 9:00 – 11:00am, WICD Board Meeting, WICD Conf. Room
• February 20, Monday, President’s Day, WICD office closed
• February 22-24, Plant sale packing of orders
• February 25, Saturday, 9:00am – 1:30pm, plant sale pick up day and open sale, Camp Casey, Coupeville

Motions:
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Meeting adjourned at 11:00 a.m.