



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

Public Meeting Minutes February 20, 2020; 9:00 AM – 12:00 PM

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Ed Adams - Chair Anza Muenchow – Auditor Tim Keohane - Member
Sarah Richards – Vice-Chair Tom Fournier – Member

Presenters:

Matt Zupich – WICD District Manager Jean Fike – WSCC Regional Manager
Sandy Welch – WICD Office/Fiscal Administrator
Shannon Bly – WICD Staff
Jared Hamman - NRCS

3 Call to Order and Welcome

Ed Adams, Board Chair, called the meeting to order at 9:02 a.m.

4 Minutes

Motion (1) Sarah Richards moved to approve the minutes of the January 22, 2020 board meeting as written. Motion passed.

5 Financial Report and Other Business

- Sandy Welch briefly reviewed the monthly Financial Report.

Motion (2) Anza Muenchow moved to approve the Payroll, Expense, and Voucher #s 6706-6734 totaling \$38,276.60; Bank POS purchases totaling \$1,953.60; EFTPS monthly 941 payroll tax filing totaling \$5,639.65. Motion passed.

- Sandy gave an update on the upcoming Plant Sale pick-up day including status of orders, inventory, and volunteers. She answered a few questions of the board and handed out the volunteer schedule.
- Matt Zupich announced that Gary Ketcheson is the unofficial winner of the recent supervisor election. Sandy followed-up that she submitted the election results to the WSCC, as required. There was discussion about the remaining processes to fill the vacating board positions.
- Matt discussed options for annual development of a rates & charges billing database including hiring a consultant or doing the work in-house. The board decided to table this discussion until more information is available.

6 NRCS Report

- Jared Hamman reported on the new Farm Bill and described several changes to NRCS programs and processes. He also discussed NRCS staffing levels indicating that authorization has been granted to hire more people.

7 WSCC

- Jean Fike reported on efforts to begin planning SCC's budget request for next year's full legislative session including an April all-district meeting in Ellensburg. Sarah Richards suggested utilizing video conference technology for such meetings to facilitate better district participation. Ed Adams suggested a consistent, long-term budget strategy to better demonstrate district financial needs.
- Jean reminded the board of SCC's Conservation Accountability and Performance Program (CAPP) and noted that she's begun the annual review process to ensure districts are meeting CAPP standards.
- Jean reported HB 2415, the CD elections bill, died in the House but WACD & SCC efforts to address legislator concerns over CD elections will continue. Jean also reported that HB 2588, which would require elected supervisors to disclose personal financial information, is still alive and moving on to the Senate.

8 Outreach Update

- Shannon Bly updated the board on some recent outreach activities and discussed WICD social media statistics which demonstrate social media's effectiveness as marketing tool. She also reported WICD is coordinating with the Town of Coupeville and other partners to hold a tree planting/outreach event for the 50th Earth Day in April.

9 District Manager Report

- Matt Zupich requested board input on a cost-share reimbursement issue resulting from miscommunication between staff and the landowner. Ed suggested contacting SCC staff to request a contract modification to address the issue. Staff will pursue his suggestion.
- Matt reminded the board that WICDs Annual Work Plan is due at the end of May and asked for board input regarding staff/board planning sessions. He noted that Jean Fike has agreed to facilitate the session(s). The board agreed to a joint planning session with staff in early April.
- Matt brought up the idea of planning some legislator tours at Sarah's request. Sarah noted the importance of these tours to demonstrate the value of our work. The board agreed to plan individual tours with each of our local 10th District legislators for this coming summer.

10 Upcoming Dates and Review of Motions

- February 29 – WICD Plant Sale Pickup Day, Greenbank Farm
- March 18 – WICD Board meeting, 9 am – Noon, WICD office
- April 14-15 – SCC Budget Strategy Meeting, Ellensburg
- April 22 – WICD Board meeting, 9 am – Noon, WICD office

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11 Adjourned at 11:45 a.m.