



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

Public Meeting Minutes February 15, 2017; 9:00 – 11:30 a.m.

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Wendi Hilborn – Chair

Ed Adams – Regular Member

Sarah Richards – Vice-Chair

Absent: Tom Fournier and Tim Keohane

Also in attendance:

Karen Bishop – WICD District Manager

Sandy Welch – WICD Office Administer, Treasurer

Anza Muenchow, WICD Board member elect

Kelsi Franzen – WICD Media, Education, & Outreach Coordinator

Matt Zupich, WICD Natural Resource Planner

Ken Drecksell, WICD Farm and Forest Conservation Planner

3 Call to Order and Welcome

Wendi Hilborn, Board Chair, called the meeting to order at 9:00 a.m.

4 Minutes

Motion (1) Ed Adams moved to approve the minutes of the January 25, 2017 meeting. Motion passed.

5 Board Approval of Staff Training

Motion (2) Ed Adams moved to approve WICD sending Matt Zupich to the NRCS Conservation Planning Training. Motion passed.

6 Financials

Sandy Welch presented the financial report.

Motion (3) Ed Adams moved to approve the P & L and voucher report including vouchers #5804 - 5834 (\$40,072.62); POS purchases (\$1,568.27); and EFTPS for monthly 941 payroll tax (\$5,988.60) all totaling \$41,629.49. Motion passed.

7 Plant Sale – Sandy Welch

Revenue is ahead of last year at this time. Reviewed schedule for Open Sale Day. Nancy Maysen has been contacted to be hired as a Temporary Project Employee for the Plant Sale - February 22 – March 10, 2017.

8 Election Report – Sandy Welch

League of Women Voters provided two volunteers to act as poll site officials. Anza Muenchow was elected. The position will be certified at the May WSCC meeting.

9 WACD and Legislative Days Report – Karen Bishop

WICD Board member Sarah Richards has put her name in to be considered for the WACD NW Region Director.

10 Outreach Report

Kelsi Franzen reported:

Wheat Week training; Schedule of upcoming workshops and progress toward WICD Open House planning; WICD collaborative activities with the Whidbey Island Growers Association (WIGA) and Whidbey Island Grown (WIG).

Motion (4) Sarah Richards moved to approve up to \$2000 from the Farm Tour Funds held by WICD to support the development of outreach pieces for the WIG project. Motion passed.

The WICD Board asked that WICD staff track all “one-time” phone calls and drop-ins asking for assistance.

11 District Manager Report

Karen Bishop reported:

- Long-range Plan: draft will go out to the Board a week prior to the March 22 regular board meeting;

• Grants:

Greenbank Marsh Assessment – update on sub-contracted work and continuing support.

Motion (5) Ed Adams moved that WICD is unable to make a decision on applying for grant funding to support the next phase of the Greenbank project until the feasibility study is completed. Motion passed.

Local Food Promotion Grant – new opportunities for funding.

Motion (6) Ed Adams moved to pursue USDA LFPP (Local Food Promotion Program) and FMPP (Farmers Market Promotion Program) grant application in collaboration with partners. Motion passed.

DNR Grants – Karen will send a link to the Board, if WICD moves forward with letter of intent in collaboration with a subset of PSCD.

• WSCC Appreciation Award – Wendi Hilborn

12 Upcoming Dates, review of motions and adjourn.

13 Motions:

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Meeting adjourned at 11:00 a.m.