



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

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## Public Meeting Minutes February 20, 2014 10:00 - 12:00 p.m.

### 1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the District office, 1 NE 4<sup>th</sup> Street, Coupeville.

### 2 Attendance and Quorum

**The following Supervisors, being a quorum of the Board, were present:**

Wendi Hilborn – Chair

Sarah Richards – Vice-Chair

Tom Fournier – Auditor

Fran Einterz – Regular Member

**Also in attendance:**

Karen Bishop - District Manager

Sandy Welch – Office Administer, Treasurer

Rob Hallbauer – Natural Resource Planner

Jared Hamman - NRCS

Suzanna Stoike - Puget Sound Partnership, Ecosystem Recovery Coordinator

### 3 Call to Order and Welcome

Wendi Hilborn, Board Chair, called the meeting to order at 10:10 a.m.

### 4 Minutes

**Motion (1) Fran Einterz moved to approve the minutes of the January 30, 2014 meeting. Motion passed.**

### 5 Financial Report – Sandy Welch

Sandy presented the Jan. 31, 14 thru Feb. 20, 14 financial report. \$11,392.24 was transferred from the 90 day CD to the leave accrual reserve money market account which now totals \$20,000. \$6000 remains in the 90 day CD.

**Motion (2) Tom Fournier moved to approve the Jan. 31, 14 thru Feb. 20, 14 P & L, voucher report including #4864 – 4888 (\$30,614.71), POS purchases (\$647.59), and EFTPS (\$5,178.74), and transfer of \$11,392.24 to the new Money Market Leave Accrual Reserve acct. from the 90 day CD, totaling \$47,8733.28. Motion passed.**

Supervisors discussed the budget to actual report and suggested revising areas where the current actual varies significantly from the budget.

**Motion (3) Sarah Richards moved to approve the updated bank signature cards which include signatures by all board supervisors, Karen Bishop and Sandy Welch. Motion passed.**

### 6 Plant Sale – Sandy Welch updated board on the logistical plan for the plant sale which includes use of a cash register for sale of plants on plant pickup day. Credit cards will also be accepted this year.

### 7 Suzanna Stoike – Puget Sound Partnership (PSP), Ecosystem Recovery Coordinator

Suzanna gave an informative presentation to the board. She said that PSP is the point agency for salmon recovery.

Suzanna discussed the Island County Local Integrating Organization (LIO) and how the LIO links with the PSP Action Agenda. The Ebey's Watershed project is included in the Near Term Actions (NTA's) for the LIO. Suzanna will put together an organizational chart which district supervisors said would be helpful.

### 8 Natural Resource Conservation Service (NRCS) – Jared Hamman

Jared explained that that Farm Bill had passed. The former WHIP (Wildlife Habitat Incentive Program) has been rolled into regular EQIP with some funding designated for wildlife only. Some WHIP partners such as land trusts may no longer be eligible. New definitions could be revised to include non-profits. Funds will be more focused on agriculture. The new easement program will be called Agricultural Conservation Easement Program (ASEP) and include the old Farm and Ranchland Protection Program and the Wetland Reserve Programs. Veterans will be added as a new category under EQIP.

**9 Grant applications**

Karen said that WICD was involved in preparing three grant applications. The first is for the Ebey's Prairie Watershed Stormwater Pre-Design Project. She said the application was not complete yet but she would E mail out information prior to submission of the final application. Karen also said that WICD is a partner on a grant with Jefferson Conservation District which was to mitigate damage to agricultural land from beaver damage in Conservation Reserve Enhancement Program projects. In addition, Rob worked with the City of Langley on a grant application. The Langley project would seek to restore ecological functions to a reach of Brookhaven Creek, which runs directly through downtown Langley.

**Motion (4) Sarah Richards moved to approve the three grants projects including the Ebey's Prairie Watershed Stormwater Pre-Design Project and partner grants with the City of Langley and Jefferson CD, for submission for National Estuary Program funding. Motion passed.**

**10 Staff Reports –**

**Natural Resource Planner – Rob Hallbauer**

**Rob presented Farm Plan 2.14\_1.**

**Motion (5) Sarah Richards moved to approve Farm Plan 2.14.1. Motion passed.**

**11 Cost share projects**

Rob Hallbauer presented the cost share project (waste storage facility) that has been funded by WSCC for Diana Jordan FOR \$6,815.

**Motion (6) Tom Fournier moved to approve the waste storage facility project for Diana Jordan for \$6,815.**

**Motion passed.**

Bruce Gordon presented the cost share project for a waste storage facility and roof for Comfort Farm for \$13,774.

**Motion (7) Sarah Richards moved to approve the cost share project for a waste storage facility including a roof for Comfort farm for \$13,774. Motion passed.**

**12 Upcoming Dates, Review of Motions, Adjourn**

**Action Items**

**Motion (1) Fran Einterz moved to approve the minutes of the January 30, 2014 meeting. Motion passed.**

**Motion (2) Tom Fournier moved to approve the Jan. 31, 14 thru Feb. 20, 14 P & L, voucher report including #4864 – 4888 (\$30,614.71), POS purchases (\$647.59), and EFTPS (\$5,178.74), and transfer of \$11,392.24 to the new Money Market Leave Accrual Reserve acct. from the 90 day CD, totaling \$47,8733.28. Motion passed.**

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**Motion (5) Sarah Richards moved to approve Farm Plan 2.14.1. Motion passed.**

**Motion (6) Tom Fournier moved to approve the waste storage facility project for Diana Jordan for \$6,815.**

**Motion passed.**

**Motion (7) Sarah Richards moved to approve the cost share project for a waste storage facility including a roof for Comfort farm for \$13,774. Motion passed.**

**Next Board meeting – March 27, 2014 (third Thursday), 10:00 a.m.**

**Board Planning session - March 18, 2014, 8:30 – 2:00p.m.**

**Meeting adjourned at 12:55 p.m.**