



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

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**Public Meeting Minutes**  
**March 21, 2013**  
**10:00 a.m. – 12:00 p.m.**

**APPROVED**

**1 Public Meeting**

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the District office, 1 NE 4<sup>th</sup> Street, Coupeville.

**2 Attendance and Quorum**

**The following Supervisors, being a quorum of the Board, were present:**

Fran Einterz, Chairman

Wendi Hilborn - Vice-Chair, Auditor

Tom Fournier – Treasurer

Tim Keohane – Member

Sarah Richards - Member

**Also in attendance:**

Karen Bishop, District Manager

Sandy Welch – Office Administer

Sarah Cassatt – Public Information and Resource Planner

**3 Meeting Call to Order.**

Fran Einterz, board chairman, called the meeting to order at 10:00 a.m.

**4 Minutes**

Supervisors reviewed the February 26, 2013 meeting minutes.

**Motion (1) Wendi Hilborn moved to approve the February 26, 2013 regular meeting minutes.**

**Motion passed.**

**5 Financial Report – Sandy Welch**

Sandy presented the January 25 – February 26, 2013 financials that had been tabled at the February meeting due to Sandy's absence. Sandy said that charges were made for a Drew's list plant sale advertisement, and hotel fees from the WSCC meeting in Ellensburg. Additional deposits were added to the P & L.

**Motion (2) Tom moved to approve the Feb. 26, 2013 P & L, vouchers 4549 – 4572 (\$27,964.91), POS purchases (\$1,320.58), EFTPS (\$5,309.26), totaling \$35,594.75. Motion passed.**

Sandy presented the February 27 – March 21, 2013 financial reports.

**Motion (3) Tom moved to approve the March 21, 2013 P & L, vouchers 4573 – 4603 (\$35,075.44), POS purchases (\$227.81), EFTPS (\$5,109.38) totaling \$40,412.63. Motion passed.**

**6 Plant Sale**

\$15,887.22 in total plant sale income this year. After expenses and staff time, \$319.74 will be submitted to the Internal Revenue Service as per resolution #06-04 made between the IRS and the WICD Board of Supervisors dated August 24, 2006.

**7 Staff Reports**

**District Manager, Karen Bishop**

Karen said the Ebey's project interlocal agreement is signed with Island County for water quality monitoring in the watershed. Flow data is being extracted from monitors in the watershed. Staff continues to provide technical assistance to landowners in the Maxwellton watershed. John Merrill presented a letter to the district recommending that we turn our map archive over to Skagit Valley College for filing and archiving. The board would like that put in our FY14 work plan. Karen said she recently met with WSU regarding collaborating on a fall FY14 Forest Stewardship Class on North Whidbey. Supervisors agreed with providing \$2,500 from WICD to support this class.

**Motion (4) Sarah Richards moved to approve committing \$2,500 to WSU for the fall 2014 forest steward management class. Motion passed.**

Karen reminded the board of the FY14 budget, annual and long range planning schedule - listed in Section 8.

Karen said that the MRC is interested in providing funding to WICD for extending elements of the Ebey's project which would include purchasing 2 additional flow monitors.

**Motion (5) Sarah Richards moved to approve and interlocal agreement with MRC for \$4,500 for additional monitoring in the Ebey's watershed, including \$2,400 for the purchase of two additional flow monitors. Motion passed.**

Karen mentioned that the WADE conference is coming up on June 17 – 19. Sarah Richards expressed interest attending. Karen will submit an application to WADE for scholarships.

**Public Information and Resource Planner, Sarah Cassatt**

Sarah Cassatt presented an analysis that she and Ken Drecksel assembled for a seller and potential buyer of a piece of property, to be used for horses. Sarah discussed a series of two farm conservation planning workshops she will begin next week in the Maxwellton. She will also be presenting at a pasture management workshop at Skagit Farmers in Oak Harbor on March 30.

**8 Upcoming Dates and Review of motions:**

March 27 – 28 – Legislative Days Olympia

April 10 – Board planning session

April 25 – Review draft budget and FY14 plan at board meeting

May 9 – WICD awards and budget presentation

May 23 – Approval of final budget and work plan/ submission to WSCC.

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**Meeting adjourned at 12:00 p.m.**

