



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

Public Meeting Minutes

Mar. 26, 2015

11:00 a.m. - 1:00 p.m.

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the District office, 1 NE 4th Street, Coupeville.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Wendi Hilborn – Chair

Tom Fournier – Auditor

Fran Einterz – Regular Member

Tim Keohane – Regular Member (by phone)

Also in attendance:

Karen Bishop - District Manager

Sandy Welch – Office Administer, Treasurer

Rob Hallbauer – WICD Natural Resource Planner

Ed Adams - Guest

Ken Drecksell – Farm and Forest Conservation Planner

3 Call to Order and Welcome

Wendi Hilborn, Board Chair, called the meeting to order at 11:00 a.m.

4 Minutes

Motion (1) Fran Einterz moved to approve the minutes of the Feb. 19, 2015 meeting. Motion passed.

5 Financials

Motion (2) Tom Fournier moved to approve the Feb. 20 – March 26, 2015 P & L and voucher report including vouchers #5212 - 5236 (\$31,540.88); POS purchases (\$743.62); EFTPS for monthly 941 payroll tax (\$5,205.86) all totaling \$37,490.36. Motion passed.

6 Internal Revenue Service

Sandy Welch reported on the plant sale final P & L showing a \$477.90 profit. Total gross revenue increased by over \$4,000 this year.

Motion (3) Fran Einterz moved to pay the Internal Revenue Service \$477.90 as the final payment on the 10 year agreement between WICD and the IRS to settle the debt for payroll taxes incurred prior to 2004. The board would like the check sent by registered mail. Motion passed.

7 Cost share projects – Bruce Gordon an Ken Drecksell

Kramer

Bruce Gordon presented the cost share project for Tom Kramer for a slab and all steel roof structure for a waste storage facility. Cost share amount is for \$9,094. A full conservation plan was completed for the Kramer farm in September of 2011.

Motion (4) – Tom Fournier moved to accept the cost share project for Tom Kramer for \$9,094. Motion passed.

Comfort

Ken Drecksell presented the cost share project for Comfort Farm for a waste storage structure with a roof. This project has already been approved by the board but staff had underestimated the cost using the NRCS EQIP cost list. Ken is proposing that the cost share request amount be increased to \$16,510. Total project cost is estimated at \$22,014.

Motion (5) Tom Fournier moved to accept the cost share project increase for Comfort Farm to \$16,510. Motion passed.

Jorgenson

Ken Drecksel presented the cost share project for Leanna Jorgensen – Pronkin Pastures. The cost share request is for \$3,768 for gutters, outlets and rainwater collection. Total project cost is estimated at \$5,000. A farm conservation plan was completed for Jorgensen’s in November of 2013.

Motion (6) Tom Fournier moved to accept the cost share project for Leanna Jorgensen for gutters, outlets and rainwater collection for \$3,768.

8 Forest Plan Presentation

Ken Drecksel presented forest plan 3_15-1.

Motion (7) Wendi Hilborn moved to approve forest plan 3_15-1. Motion passed.

9 Stormwater Project Presentation – Rob Hallbauer

Rob gave a presentation on the recently designed and installed Waldorf School rain garden

10 Board Meeting Date and Time Change

The board decided to change the date, time and location of the April board meeting to Wednesday, April 22, 9:00 – 11:00 at Jenne Farm in Coupeville. The board meeting will be immediately followed by a staff planning session that will adjourn at 3:00. Staff will publish time change on the WICD website.

11 District Manager Report – Karen Bishop

WACD Legislative Days

Karen reported on attending the recent legislative days in Olympia for WACD. She said that if she is voted in as President of WADE (WA Assoc. of District Employees President) that she will be a voting member of the WACD board. Karen reported on the state budget and said that Supervisors may be asked to make calls to legislators during strategic times during the session. Deb Gregory is leaving WACD to take another position.

Grant Applications

Beginning Farmer and Rancher grant

Karen said that she worked with San Juan CD, Small Farms Team, and Ag Committee as well as Greenbank Farm to submit an application into the USDA Beginning Farmer and Rancher grant process. Application includes about \$150,000 over three years for WICD with a 25% match requirement to work with Beginning Farmers and Ranchers. Veterans are a target audience. Total grant application was for \$750,000 to be split amongst the applicants. We will be notified in the fall as to whether we have been funded.

National Estuary Program (NEP) RFP

Karen said this RFP would fit a proposal to develop a drainage management guide for Island County similar to the Whatcom manual. (The two Ebey’s projects are funded through NEP). Supervisors agreed that staff should move forward with this. Karen also discussed working with the Puget Sound Caucus to put in an application for ag critical areas but that she needed to research this more. Applications are due April 20.

WICD planning for FY16

The board discussed how the planning day should be structured at Jenne Farm on April 22. Board preference was not to start with a clean slate but to focus on updating the current and long range plans.

Island County Comprehensive Plan and Critical Areas for Ag update

Karen updated the board with information from the comp. plan community meetings. She said that Sarah C. attended the Board of Is. Co. Commissioners hearing on the interim ordinance for the Critical Areas for Ag.

12 Upcoming Dates, Review of Motions, Adjourn

Dates:

April 22, 9:00 to 11:00 – WICD Board meeting followed by planning session, 11:00 – 3:00, Jenne Farm.

May 5, 4:00 – 5:30 – WICD Open House and Awards event, Coupeville Library.

May 28, 9:00 – 11:00 WICD Board Meeting, WICD office.

Motions:

Motion (1) Fran Einterz moved to approve the minutes of the Feb. 19, 2015 meeting. Motion passed.

Motion (2) Tom Fournier moved to approve the Feb. 20 – March 26, 2015 P & L and voucher report including vouchers #5212 - 5236 (\$31,540.88); POS purchases (\$743.62); EFTPS for monthly 941 payroll tax (\$5,205.86) all totaling \$37,490.36. Motion passed.

Motion (3) Fran Einterz moved to pay the Internal Revenue Service \$477.90 as the final payment on the 10 year agreement between WICD and the IRS to settle the debt for payroll taxes incurred prior to 2004. The board would like the check sent by registered mail. Motion passed.

Motion (4) – Tom Fournier moved to accept the cost share project for Tom Kramer for \$9,094. Motion passed.

Motion (5) Tom Fournier moved to accept the cost share project increase for Comfort Farm to \$16,510. Motion passed.

Motion (6) Tom Fournier moved to accept the cost share project for Leanna Jorgensen for gutters, outlets and rainwater collection for \$3,768.

Motion (7) Wendi Hilborn moved to approve forest plan 3_15-1. Motion passed.

Meeting adjourned at 12:45 p.m.