



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

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**Public Meeting Minutes**  
**March 27, 2014**  
**10:00 - 12:00 p.m.**

**1 Public Meeting**

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the District office, 1 NE 4<sup>th</sup> Street, Coupeville.

**2 Attendance and Quorum**

**The following Supervisors, being a quorum of the Board, were present:**

Wendi Hilborn – Chair

Sarah Richards – Vice-Chair

Tom Fournier – Auditor

Fran Einterz – Regular Member

Tim Keohane – Regular Member

**Also in attendance:**

Karen Bishop - District Manager

Sandy Welch – Office Administer, Treasurer

Bruce Gordon – Farm Planner

Ken Drecksell – Farm and Forest Planner

Jared Hamman – NRCS (by phone)

**3 Call to Order and Welcome**

Wendi Hilborn, Board Chair, called the meeting to order at 10:105 a.m.

**4 Minutes**

**Motion (1) Fran Einterz moved to approve the minutes of the February 20, 2014 meeting. Motion passed.**

**5 Financial Report – Sandy Welch**

Sandy noted that WICD just received the bill from Sound Publishing for \$794.75 for Farm Tour advertising for the 2013 tour.

**Motion (2) Tom Fournier moved to approve the Feb. 21 – March 27, 2014 P & L, voucher report including #4901 – 4927 (\$30,897.92), POS purchases (\$841.76), and EFTPS (\$4,882.72) totaling \$36,622.40. Motion passed.**

**6 Plant Sale – Sandy Welch**

Sandy presented the final Plant Sale P & L which shows the sale was in the red this year. 8,565 plants were sold in 230 orders. 300 plants were leftover and donated to the Master Gardeners and some were used for a Boy Scout project. 100 plants were given to plant sale volunteers. The board approved the letter to the IRS explaining why no payment is being submitted, with copies of the P & L to be sent requesting a return receipt.

**Motion (3) Tom Fournier moved that a letter be sent to the IRS explaining why no payment is being submitted, with copies of the P & L, to be sent requesting a return receipt. Motion passed.**

**7 Natural Resource Conservation Service (NRCS) – Jared Hamman**

Jared reported that NRCS is moving forward with processing the EQIP applications received before the new farm bill passed because EQIP is very similar in both farm bills.

**8 Cost Share Projects – Ken Drecksell, Bruce Gordon**

**Motion (4) Tim Keohane moved to approve three cost share projects to be funded through the WSCC cost share program. The three projects are 1) Ziss – waste storage structure total cost \$5,620, 2) Tu – waste storage structure and cross fencing \$15,560 and 3) Uhlig – waste storage structure \$3,803. Motion passed.**

**Motion (5) Tim Keohane moved that these cost share contracts can be signed by any board member after the landowner signs. Motion passed.**

**9 WACD Dues**

Karen presented the updated WACD dues worksheet and explained how the new instructions would affect WICD.

**Motion (6) Sarah Richards moved to use the new updated 2014 dues worksheet for WACD dues. Motion passed.**

**10 Staff Reports – Karen Bishop, District Manager**

Karen updated the board on the annual plan of work and budget development. She would send a draft out to the board prior to the WICD Open House to be held on April 8. Karen also said the Island County chose not to appeal the Critical Areas for Agriculture decision issued by the Thurston County Superior Court judge. She also updated the board on the status of the fairgrounds steering committee work. Karen said that, along with the Open House, there are several events that WICD is coordinating for the end of April, and May including the Farm Forum, a Rain Garden workshop, and a meat producer's workshop.

Additional staff reports were deferred until the April meeting.

**11 Upcoming Meeting Dates**

Karen said that WSCC called an all-districts meeting on April 24 which conflicts with the WICD board meeting and recommends moving it to Tuesday, April 29.

**Motion (7) Tom Fournier moved to hold the April WICD Board Meeting on Tuesday, April 29. Motion passed.**

**12 Upcoming Dates, Review of Motions, Adjourn**

**Action Items**

**Motion (1) Fran Einterz moved to approve the minutes of the February 20, 2014 meeting. Motion passed.**

**Motion (2) Tom Fournier moved to approve the Feb. 21 – March 27, 2014 P & L, voucher report including #4901 – 4927 (\$30,897.92), POS purchases (\$841.76), and EFTPS (\$4,882.72) totaling \$36,622.40. Motion passed.**

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**Next Board meeting – April 29, 2014 (Tuesday)**

**Meeting adjourned at 12:15 p.m.**