

Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

Public Meeting Minutes March 6, 2018; 9:00 – 11:00 a.m.

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Sarah Richards – Vice-Chair Tom Fournier – Auditor

Anza Muenchow – Regular Member

Also in attendance or presenting:

Karen Bishop – District Manager Sandy Welch – WICD Financial Administrator Ken Drecksel, WICD Farm & Forest Planner Bruce Gordon – WICD Natural Resource Planner

3 Call to Order and Welcome

Sarah Richards, Board Vice-Chair, called the meeting to order at 9:01 a.m. with a quorum present.

4 Minutes

Motion (1) Anza Muenchow moved to approve the minutes of the January 24, 2017 Board. Motion passed.

5 Financials

• Sandy Welch presented the monthly Financial Report, noting that the monthly office rent has been annually adjusted to reflect the current CPI – an increase of \$46.50/month.

Motion (2) Tom Fournier moved to approve the P & L and voucher report including vouchers #6137 - 6164 (\$34,562.49); POS purchases (\$1,838.49); and EFTPS for monthly 941 payroll tax (\$5,346.97); Motion passed.

• Plant Sale - Sandy presented an overview of the sale. Final financial totals will be available at the next Board meeting. Scheduling issues were discussed and the date for the 2019 Open Sale was set for February 23rd. The February '19 Board meeting was set for Wednesday the 13th.

• Memberships -

Motion (3) Anza Muenchow moved to approve annual membership fees to the Island County Economic Development Council (\$60) and Whidbey Island Grown (\$100). Approved to be renewed annually unless the membership fees change. Motion passed.

- **6** WSCC Report The budget summary will be sent to the board when it becomes available.
- WACD Report Sarah Richards, Northwest Area Director, reported on legislative days and the importance of visiting legislators representing the region.

8 Contract Approval -

Motion (4) Tom Fournier moved to approve contract 2018_3.1 between Greenbank Beach and Boat Club (GBBC) and WICD. Motion passed.

Motion (5) Anza Muenchow moved to approve contract 2018_3.2 – the Northwest Engineering Addendum between Skagit CD and WICD. Motion passed.

9 Cost Share Policy Update -

Board discussed updated cost share rates from FSA, and proposed changes to the WICD internal ranking matrix for cost share projects. Bruce Gordon presented the Skyroot Farm project for cost share approval.

- Motion (6) Tom Fournier moved to approve the updated Cost Policy Resolution. Motion passed.
- Motion (7) Tom Fournier moved to approve the updated cost share ranking matrix. Motion passed.
- Motion (8) Anza Muenchow moved to approve the Skyroot Farm cost share project. Motion passed.

10 Farm Plan Approval –

Ken Drecksel presented Farm Plan 3_18_1 for approval.

Motion (9) Anza Muenchow moved to approve Farm Plan 3 18 1. Motion passed.

Bruce Gordon presented a final revision to Farm Plan 12 17 1 for approval.

Motion (10) Tom Fournier moved to approve the final revision of Farm Plan 12_17_1. Motion passed.

11 District Manager Report

- Karen provided updates on her participation with various partner agencies. She was recently elected to the USDA Farm Service Agency County Committee and will take vacation time to participate.
- Discussed budget and planning for FY19.
- Provided an updates on Island County Critical Areas and the evolving processes around rural events.

13 Upcoming Dates, review of motions and adjourn at 11:20 a.m.

• March 28 – WICD Regular Board meeting 9:00 a.m.

12 Motions:

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Motion (7) Tom Fournier moved to approve the updated cost share ranking matrix. Motion passed.

Motion (8) Anza Muenchow moved to approve the Skyroot Farm cost share project. Motion passed.

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Motion (10) Tom Fournier moved to approve the final revision of Farm Plan 12_17_1. Motion passed.