

9 FY20 Annual Work Plan and Budget – Matt reported the WICD FY20 Annual Work Plan and Budget were posted for public comment as required. No comments were received.

Motion (6) Anza Muenchow moved to approve the WICD FY20 Annual Work Plan and Budget. Motion passed.

10 Contracts & Agreements – Matt requested renewing the WSCC Master Contract and the Engineering Cluster Agreement. The original copy of the engineering agreement has not yet arrived in the mail so board signature will occur when it arrives.

Motion (7) Tim Keohane moved to approve renewing the WSCC Master Contract. Motion passed.

Motion (8) Anza Muenchow moved to approve renewing the Engineering Cluster Agreement. Motion passed.

11 District Manager Report – Matt Zupich

- Both current cost-share projects appear to be on schedule for completion before the end of the fiscal year. Erin is working on 3 new cost-share projects for FY20.
- Matt attended a rate study kickoff meeting with FCS Group this week. He shared a timeline and other details of upcoming work. He will set up appointments with each County Commissioner to prep them for the rate & charge proposal we will be submitting to them this summer.
- Staff participated in a webinar regarding Palouse CDs use of Smartsheet, a cloud-based collaboration and work management platform. After the webinar, staff decided to move forward with purchasing Smartsheet licenses to start integrating it into WICD processes in FY20.
- Discussed current efforts to develop a job description and scope of work for a Shared Forester between Whidbey, San Juan Islands, and Skagit CDs.
- Matt did more research about the WDVA's conservation corps and veteran intern programs. Any entity can participate. WICD is not currently in a position to take this on but will continue developing ideas for a future veteran project.
- Kelsi has been accepted into the Basic Conservation Planner training course scheduled for September in Pullman.

12 Other

- Sarah reported on WIG's effort to establish itself as a standalone organization. They are currently advertising to hire a part-time administrative employee.
- The board agreed to begin informally sharing board chair duties as an opportunity to cross-train board members for future needs.

13 Upcoming Dates

- May 27 – Memorial Day Holiday
- May 30-31 – WSCC Regional Managers Meeting, WICD Office
- May 31 – Approved Annual Work Plan/Budget deadline
- June 10-12 – WADE Conference, Leavenworth
- June 24-28 – State Auditor's Office audit
- June 26 – WICD Board Meeting, 9 am - Noon

14 Adjourned at 11:45 a.m.

Motion (1) Anza Muenchow moved to approve the minutes of the April 24, 2019 board meeting as amended. Motion passed.

Motion (2) Anza Muenchow moved to approve the Payroll, Expense, and Voucher #s 6491-6513 totaling \$44,363.05; Bank POS purchases totaling \$1,122.14; EFTPS monthly 941 payroll tax filing totaling \$5,686.18. Motion passed.

Motion (3) Sarah Richards moved to approve WICD Resolution 19_05_1. Motion passed.

Motion (4) Sarah Richards moved to approve the proposed changes to sections 2.1.1, 2.4, 8.5.2, & 8.5.3 of the WICD Operations Manual. Motion passed.

Motion (5) Tim Keohane moved to approve Forest Plan 5_19_1. Motion passed.

Motion (6) Anza Muenchow moved to approve the WICD FY20 Annual Work Plan and Budget. Motion passed.

Motion (7) Tim Keohane moved to approve renewing the WSCC Master Contract. Motion passed.

Motion (8) Anza Muenchow moved to approve renewing the Engineering Cluster Agreement. Motion passed.