

# **Whidbey Island Conservation District**

P.O. Box 490 – 1 NE 4<sup>th</sup> Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

## **Public Meeting Minutes** June 27, 2018; 9:00 - Noon

#### 1 **Public Meeting**

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4<sup>th</sup> Street, Coupeville, WA.

### 2 Attendance and Quorum

### The following Supervisors, being a quorum of the Board, were present:

Ed Adams - Chair Sarah Richards – Vice-Chair Tom Fournier – Member

Tim Keohane – Member (by phone) Anza Muenchow - Auditor

Also in attendance or presenting:

Karen Bishop – WICD District Manager Sarah Tanuvasa – NRCS District Conservationist

Matt Zupich - WICD Natural Resource Planner Andrew Damitio – NRCS Intern

Kelsi Mottet - WICD Outreach Coordinator

#### 3 Call to Order and Welcome

Ed Adams, Board Chair, called the meeting to order at 9:00 a.m. with a quorum present.

Motion (1) Anza Muenchow moved to approve the minutes of the May 23, 2018 Board meeting. Motion passed.

#### 5 **Financials**

Motion (2) Tom Fournier moved to approve the P & L and voucher report including vouchers #6231 - 6252 (\$28,024.41); POS purchases (\$431.39); and EFTPS for monthly 941 payroll tax (\$5,401.64); Motion passed.

Discussed liability risk for volunteers on Lone Lake Project. More research requested by the Board, and an update at the July meeting.

#### 6 **Contracts and Agreements**

Penn Cove NTA - Tom Fournier reviewed and approved the contract.

Motion (3) Tim Keohane moved to acknowledge that Tom Fournier authorized Karen Bishop to sign the Penn Cove NTA contract. Motion passed.

Greenbank Marsh Restoration Design Agreement - Reviewed proposed changes to the billing procedure. The Board directed Sandy to prepare a formal amendment referencing the original agreement.

WSCC Addendums -

Motion (4) Anza moved to approve the WSCC Implementation grant addendums for FY2019. Motion passed.

- 7 WACD Report - Sarah Richards, Northwest Area Director, reported on the WACD Officers and Directors meeting on June 26, and the tour of the Plant Materials Center. Sarah will co-share a newly established Communications Committee. She also shared information on long-term work towards sustainable funding. The Board asked Sarah to convey their concerns related to the WACD Annual Meeting quorum and voting issue.
- NRCS Report Sarah Tanuvasa, NRCS District Conservationist, reported there are 8 applications in process from Whidbey 8 Island. She also provided additional information about the FY19 application cutoff, and the Planning Certification process.
- 9 Cost Share Project Update - The Board acknowledged that landowners Conaway and Mariner chose to decline cost share funding from WSCC. The Hart project and the Finch project are moving forward.

#### **Farm Plan Presentation** 10

The Board discussed retention of plans that have been emailed to the client. Karen said she would check on this further.

Motion (5) Tom Fournier moved to approve farm plan 6 18 1. Motion passed. Presented by Matt Zupich.

#### 11 **Forest Plans Presentation**

Motion (6) Tom Fournier moved to approve forest plan 6 18 2. Motion passed. Presented by Kelsi Mottet.

Motion (7) Tom Fournier approved to approve forest plan 6 18 3. Motion passed. Presented by Kelsi Mottet.

### 12 District Manager's Report

Motion (8) Sarah Richards moved to approve renewing the WA Conservation Society membership for FY19 for \$150. Motion passed.

Motion (9) Ed Adams moved for the District Manager to draft a letter to legislators about weather station importance. Motion passed.

Motion (10) Sarah Richards moved to approve posting the technical job position upon review by Ed Adams. Motion passed.

### 13 Upcoming Dates, review of motions and adjourn at 11:35 a.m.

- June 28 WICD office closed for in-depth cleaning
- July 4 WICD office closed for Independence Day
- July 18 Conservation Tour and Interaction Dinner Mason CD, Shelton, WA
- July 19 Conservation Commission Meeting Mason CD, Shelton, WA
- July 19-22 Whidbey Island Fair Langley
- July 25 Regular WICD Board Meeting

### 14 Motions:

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(\$28,024.41); POS purchases (\$431.39); and EFTPS for monthly 941 payroll tax (\$5,401.64); Motion passed.

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Motion (4) Anza moved to approve the WSCC Implementation grant addendums for FY2019. Motion passed.

Motion (5) Tom Fournier moved to approve farm plan 6\_18\_1. Motion passed.

Motion (6) Tom Fournier moved to approve forest plan 6\_18\_2. Motion passed.

Motion (7) Tom Fournier approved to approve forest plan 6 18 3. Motion passed.

Motion (8) Sarah Richards moved to approve renewing the WA Conservation Society membership for FY19 for \$150. Motion passed.

Motion (9) Ed Adams moved for the District Manager to draft a letter to legislators about weather station importance. Motion passed.

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