



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

Public Meeting Minutes June 28, 2017; 9:00 – 12:00 p.m.

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Ed Adams – Chair Sarah Richards – Vice-Chair

Anza Muenchow – Regular Member

Also in attendance or presenting:

Karen Bishop – WICD District Manager

Matt Zupich, WICD Natural Resource Planner

Sandy Welch – WICD Financial Administrator

Bruce Gordon, WICD Farm & Forest Planner

Kelsi Franzen, WICD Outreach Coordinator

Shana Joy, WSCC Puget Sound Regional Manager

3 Call to Order and Welcome

Ed Adams, Board Chair, called the meeting to order at 9:15 a.m. with a quorum present.

4 Minutes

Motion (1) Anza Muenchow moved to approve the minutes of the May 24, 2017 regular Board meeting. Motion passed.

5 Financials

Sandy Welch presented the monthly Financial Report.

Motion (2) Sarah Richards moved to approve the P & L and voucher report including vouchers #5924 - 5955 (\$67,131.44); POS purchases (\$4,001.79); and EFTPS for monthly 941 payroll tax (\$5,724.96): Motion passed.

Year-end Funding Update – WSCC provided \$6,998 in additional Implementation funding for the remainder of the fiscal year.

Board members present at the meeting signed the FY18 WSCC Signature Authorization form. It was agreed that missing signatures will be collected at the July meeting.

Motion (3) Sarah Richards moved to approve the WSCC Signature Authorization Form update. Motion passed.

Motion (4) Sarah Richards moved to update the Heritage Bank signature card to reflect current board. Motion passed.

Motion (5) Sarah Richards moved to approve the NW Engineering Cluster agreement for FY18/19. Motion passed.

Karen Bishop, District Manager, presented a proposal transitioning her position to 0.8FTE beginning July 1. A review will be conducted with the Personnel Committee and staff after 3 months.

Motion (6) Sarah Richards moved to approve District Manager request schedule for hours, salary, and benefits reduction by 20% beginning July 1. Motion passed.

6 WSCC Report – Shana Joy

Discussed government furlough possibility if no operating budget is agreed on by the state legislature by June 30.

WSCC meeting in Underwood CD, July 20 – decisions on funding allocations to districts.

WSCC All District policy meeting in Ellensburg, August 23-24. Shana shared topics on the agenda. WICD monthly Board Meeting will remain on August 23, but Supervisor Sarah Richards and possibly WICD staff Matt Zupich will attend Ellensburg meeting.

7 Project Reports

Updates given on the following projects:

- Greenbank Marsh Restoration Assessment Project
- Firewise

- Sher Culvert/Bridge Project
- Whidbey Island Grown brand

8 Farm plan Approval

Bruce presented Conservation Plan 6_17_1

Motion (7) Sarah Richards moved to approve Conservation Plan 6_17_1. Motion passed.

9 WACD Business

Sarah Richards, WACD NW Region Director, reported on the State legislative budget process and its potential impacts. Discussed the WACD Annual meeting in Kennewick, Nov 27–29.

10 District Manager’s Report

Karen reported on:

- June WADE Conference. Her duties as WADE President are completed.
- Island County Critical Ag – exemption process. WICD will help with outreach and feedback.
- WSCC Funding Addendums – due July 25.

Motion (8) Anza Muenchow moved to have a special phone conference meeting for WICD Supervisors the third Wednesday of July (19th) at 9:00 – 9:30 a.m. to approve the WSCC addendums. Motion passed.

11 Upcoming Dates, review of motions and adjourn at 11:37 a.m.

12 Motions:

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