



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

Public Meeting Minutes August 22, 2018; 9:00 – Noon

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the Whidbey Island Conservation District office, 1 NE 4th Street, Coupeville, WA.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Ed Adams – Chair Sarah Richards – Vice-Chair Tom Fournier – Member
Anza Muenchow - Auditor

Also in attendance or presenting:

Karen Bishop – WICD District Manager Sandy Welch – WICD Financial Administrator
Alison Halpern – WSCC Regional Manager Kelsi Mottet – WICD Outreach & Education Coordinator
Jared Hamman (by phone) – NRCS Soil Conservationist

3 Call to Order and Welcome

Ed Adams, Board Chair, called the meeting to order at 9:00 a.m. with a quorum present. The Board agenda was amended to include a 30-minute Executive Session at 11:30 a.m. to discuss personnel.

4 Minutes

Motion (1) Tom Fournier moved to approve the minutes of the July 25, 2018 Board meeting. Motion passed.

5 Financial Report and Other Business - Sandy Welch presented the monthly Financial Report, a proposal to add 10% overhead to the assessment billing, a revised version of the FY19 District Budget, and documentation of the 2018 Asset Management Inventory.

Motion (2) Anza Muenchow moved to approve the P & L and voucher report including vouchers #6273 - 9295 (\$26,640.36); transfer of FY18 funds (\$5,000.00) to money market General Reserve account; POS purchases (\$395.14); and EFTPS for monthly 941 payroll tax (\$5,046.92); Motion passed.

Motion (3) Sarah Richards moved to approve adding 10% allocation of overhead on the special assessment billing. Motion passed.

Motion (4) Sarah Richards moved to approve the FY19 8.22.18 draft of the revised WICD budget. Motion passed.

Motion (5) Tom Fournier moved to approve the 2018 Asset Management Inventory. Motion passed.

Board discussed the increasing requests from Whidbey Island Grown for outreach support.

Motion (6) Tom Fournier moved to approve the work Whidbey CD is doing to support Whidbey Island Grown, and to authorize the use of remaining farm tour funds to subsidize – with accounting for activities tracked and reported to WIG so there is recognition of the cost. Motion passed.

.6 NRCS Report – Jared Hamman, by phone, provided a general update of current projects and programs (LWG, EQIP 2019). A new planner was hired starting in October to cover the Port Angeles area.

7 WSCC Report – Alison Halpern provided an update on the current funding process and potential changes to the decision process for the next cycle. WICD Manager and Board responded with feedback.

8 WACD –

The resolution on voting was discussed, including what constitutes a quorum. Tom and Ed will continue to work on the resolution text. When ready, Karen will forward it to other Districts for consideration.

9 Farm Plan Presentation –

Kelsi Mottet presented two forest plans for the same landowner.

Motion (7) Anza Muenchow moved to approve Forest Plan 8_18_1. Motion passed.

Motion (8) Tom Fournier moved to approve Forest Plan 8_18_2. Motion passed.

10 District Manager's Report -

Maxwelton Creek Alliance: discussed the fiscal sponsor request and what roles WICD can responsibly assume on behalf of MCA. WICD will sponsor Maxwelton watershed grants but not take on role of overall MCA fiscal sponsor.

Regional Funding Updates: outlined current status of Better Ground NTA, additional funding to the Greenbank Marsh Restoration project, and WSU's request for supplemental funding for the Forest Stewardship program.

Beginning Farmer and Rancher Project: Reporting for Year Two is underway. One more year left in the project.

WICD Open House and Award Event: Discussed the event, and set the date for Thursday, Nov 8, 7:00-8:30 p.m.

11 Applicants for WICD Public Employment

EXECUTIVE SESSION

11:30 a.m. Motion (9) Tom Fourier moved for the board to move into Executive Session until 12:00 p.m. for the purpose of evaluating the qualifications of applicants for WICD public employment. Motion passed.

In addition to Board members, WICD District Manager Karen Bishop was present during the Executive Session.

Out of Executive Session at 11:55 a.m.

Three candidates were selected to be interviewed for the Farm & Forest Natural Resource Specialist position. Three additional candidates were identified to be held in reserve for interviews if necessary. Interviews were set for Thursday – Friday, September 6-7.

11 Upcoming Dates, review of motions, and adjourn at 11:58 a.m.

- August 23- Kick-off meeting for Lone Lake Algae Project, 5:00 – Deer Lagoon Grange
- August 23 - Living with Beavers Workshop, 7:00 – Deer Lagoon Grange
- August 29 - WSCC Special board meeting - Lacey, WA
- September 26 – WICD Board Meeting, 9:00 – Noon
- October 2 – NW Region WACD Meeting – Plant Materials Center, Bow
- October 24 – WICD Board, 9:00 – Noon
- November 8 – WICD Open House and Awards
- November 14 – WICD Board, 9:00 – Noon
- November 26 – 29 – WACD Annual Meeting – Kennewick

12 Motions:

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