



# Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4<sup>th</sup> Street, Coupeville, WA 98239 - 360.678.4708 Fax: 360.678.2271

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**Public Meeting Minutes**  
**Aug, 28, 2014**  
**9:00 a.m. - 11:00 p.m.**

**1 Public Meeting**

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held at the District office, 1 NE 4<sup>th</sup> Street, Coupeville.

**2 Attendance and Quorum**

**The following Supervisors, being a quorum of the Board, were present:**

Sarah Richards – Vice-Chair

Tom Fournier – Auditor

Fran Einterz – Regular Member

Tim Keohane – Regular Member

**Also in attendance:**

Karen Bishop - District Manager

Sandy Welch – Office Administer, Treasurer

Ken Drechsel – Farm and Forest Planner

Jared Hamman – NRCS Soil Conservationist

Shana Joy – WSCC Puget Sound Regional Manager and Policy Assistant

**3 Call to Order and Welcome**

Sarah Richards, Board Vice-Chair, called the meeting to order at 9:00 a.m.

**4 Minutes**

**Motion (1) Fran Einterz moved to approve the minutes of the July, 27, 2014 meeting. Motion passed.**

**5 Financials**

Sandy Welch, Treasurer, presented the financials. Vouchers this month include the annual insurance payment of \$5,240 to Enduris, \$500 to NABC to offset meal and transportation expenses for the legislative tour, and \$1,338 to the WACD Plant Materials Center for the deposit on plants ordered for the plant sale.

**Motion (2) Tom Fournier moved to approve the July 25 – Aug. 28, 14 P & L, voucher report including #5035 – 5059 (\$30,516.90) POS purchases (\$428.87), and EFTPS for monthly 941 payroll tax (\$4,515.28) all totaling \$35,461.05. Motion passed.**

Board updated match forms.

Board reviewed the WICD investment policy (Section 8: Financial Policies) which references RCW 39.59.010 – 39.59.030. Upon review, board decided no changes needed to be made.

Karen said that she has been working with an AFLAC representative on whether the district might consider AFLAC as a benefit. Board indicated support and after gauging staff interest, a discussion can be had regarding staff and/or district contribution for coverage.

**6 Contracts**

**Motion (3) – Tom moved to approve the extension of the Ebey’s Prairie Surface Water Quality Monitoring interlocal between Island County DNR and WICD (#15\_20) for \$3,601.55, which is part of the Ebey’s project. Motion passed.**

**7 Farm Tour Update**

Sandy and Sarah Cassatt presented an overview of placement of Farm Tour advertising including electronic panels and certified folder on the ferries, a Farm Tour banner at the ferry dock, Seattle Met, Drew’s List, the Everett Herald, and

the Whidbey News Group Farm Tour insert. Board suggested Pandora and/or Jango, Agritourism World, and using Facebook and Google more actively to boost events next year. Advertising costs are covered by sponsorships and placed to encourage overnight stays.

**8 NRCS Report – Jared Hamman**

Jared updated the board on the Continuous CRP program, the RCCP (Regional Conservation Partnership Program), the Conservation Stewardship Program and EQIP. Earlier EQIP deadlines are anticipated with the new Farm Bill and it is likely that RCCP proposals will be due in the fall. It might be possible to look at a Task Order for engineering work for Ebey's and Patmore subsurface drainage design.

**9 WSCC Report – Shana Joy, WSCC Puget Regional Manager and Policy Assistant**

Shana reminded us that our annual report for WSCC is due Sept. 5. The 15-17 WSCC Budget process was reviewed. The board would like Karen to draft a letter to Dean Longrie, Conservation District Western representative on the WSCC Board, expressing concerns about the WSCC special meeting action which they did not feel represented the intent of the districts. Stormwater funding for LID work may be moved into the capital budget. Shana said the WACD NW Region meeting will be October 7 in Carnation. She also recommended the district review the draft of the WSCC cultural resources policy sent by Larry Brewer.

**10 District Manager Report – Karen Bishop**

**CPDS Project Ranking** - Karen said that WSCC is requiring districts to rank cost share projects entered into the CPDS system. Final ranking needs to be completed by Sept. 19 and must be approved by the board - which will be before the board meets again. Karen and staff will rank projects and send them to the board by E mail for review.

**Legislative Tour** – the legislative tour between WICD, SCD, Skagit CD and NABC was well attended and a very successful event.

**Fish and Wildlife Habitat Conservation Areas** – the landowners are engaged in this update due to the impact the code changes will have on their drainage maintenance permitting and practices. The District will continue to monitor process, keep landowner's informed and provide technical comments to the Board of Island County Commissioners on drafts. Next hearing will be Sept. 8.

**Maxwelton watershed tour** – board set date as Sept 4, leaving the District office at 1:00 p.m.

**Grants** – Karen said that she had provided a support letter for the Northwest Straits Foundation shoreline armoring reduction grant application where Tom Slocum would provide engineering support. Staff is reviewing centennial clean water and national estuary program grant opportunities.

**11 Upcoming Dates, Review of Motions, Adjourn**

**Sept. 4, 1:00 – Tour Maxwelton Valley**

**Sept. 20 – 21 – Farm Tour, 10 – 4.**

**Sept. 25 – Board meeting, 9:00 – 11:00**

**Action Items**

**Motion (1) Fran Einterz moved to approve the minutes of the July. 27, 2014 meeting. Motion passed.**

**Motion (2) Tom Fournier moved to approve the July 25 – Aug. 28, 14 P & L, voucher report including #5035 – 5059 (\$30,516.90) POS purchases (\$428.87), and EFTPS for monthly 941 payroll tax (\$4,515.28) all totaling \$35,461.05. Motion passed.**

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**Meeting adjourned at 11:10 a.m.**