



Whidbey Island Conservation District

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Public Meeting Minutes February 17, 2020; 9:00 AM – 10:38 AM

1 Public Meeting

A regular meeting of the Board of Supervisors of the Whidbey Island Conservation District was held remotely via Zoom.

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

Dave Edwards – Chair	Tim Keohane - Member
Mark Sytsma – Vice-Chair	Sarah Richards – Member
Gary Ketcheson – Auditor	

Attendees:

Matt Zupich - WICD Manager	Sandy Welch – WICD Administrator	Jean Fike – WSCC Regional Manager
Jennifer Abermanis – citizen	Alan Chapman- WACD	Kirk Kirkconnell
Kelsi Mottet – WICD Staff	Jared Hamman NRCS	

3 Call to Order and Welcome

Dave Edwards called the meeting to order at 9:01 a.m. and led introductions.

4 Minutes

Motion (1)- Gary Ketcheson moved and Sarah Richards (1) to approve minutes for January at written. Motion passed.

5 WSCC/ WACD/ NRCS Reports

- Jean Fike discussed employee transition policy considerations. Discussion of hiring consideration and process for District Manager position, and how Board can lead in interim between managers. Discussed legislative days priorities. Further discussion on options for interim District Manager support.
- Alan Chapman reported on WACD DEI committee work and challenges.
- Jared Hamman reported on EQIP applications and upcoming application cycle. Discussed Kelsi Mottet’s support to NRCS on a Task Order.

6 Technical Assistance OR Contracts & Agreements

- Forest Plan review- Kelsi Mottet presented plan for review and answered questions.

Motion (2)- Tim Keohane moved and Gary Ketcheson seconded to approve Forest Plan as written. Motion passed.

7 WICD Operations

- Sandy Welch reviewed the December Financial Report.

Motion (3) Gary Ketcheson moved and Tim Keohane seconded to approve Financials as submitted. Motion passed.

Plant Sale Update

- Staff discussed logistics set up and ready to go for plant sale.

Board Workshop

- Dave- CAPP presentation upcoming.

Associate Supervisor Discussion

- Board discussed establishing an ad hoc committee for considering Associate Supervisors possibility.

Motion (4) Sarah Richards moved and Mark Sytsma seconded to approve an ad hoc Associate Supervisor program. Motion passed.

8 Review of Motions

Motion (1)- Gary Ketcheson moved and Sarah Richards to approve minutes for January at written. Motion passed.

Motion (2)- Tim Keohane moved and Gary Ketcheson seconded to approve Forest Plan as written. Motion passed.

Motion (3) Gary Ketcheson moved and Tim Keohane seconded to approve Financials as submitted. Motion passed.

Motion (4) Sarah Richards moved and Mark Sytsma seconded to approve an ad hoc Associate Supervisor program. Motion passed.

9 Adjourned at 10:38 a.m.