



Whidbey Island Conservation District

PO Box 490
Coupeville, WA 98239
(360) 678-4708

The Whidbey Island Conservation District is an equal opportunity employer and shall not discriminate against an employee or applicant for employment because of race, color, religion, sex, age, marital status, national origin, or physical disability unless based upon a bona fide occupational qualification.

COMPLETE ALL INFORMATION. INCOMPLETE APPLICATIONS MAY DELAY OR DISQUALIFY YOU.

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State Zip Code

Phone: _____ Cell Phone: _____ E-Mail Address: _____

Date Available: _____ Position applying for: _____

Are you 18 years or older? Yes No Do you possess a valid driver's license? Yes No

Have you ever worked for WICD? Yes No If yes, when?

I have read the job description and can perform the duties without an accommodation. Yes No If no, explain:

Have you been convicted of a felony in the last 7 years? Yes No If yes, explain:

Have you served in the Armed Forces? Yes No If yes, when?

Do you have skills or experience gained through hobbies, volunteer work, etc. relevant to the position? Yes No If yes, explain:

Have you graduated from High School or passed the GED? Yes No If no, explain:

We'd like to know how you heard about this position. How or where?:

EDUCATION

College:		City & State:		
From:	To:	Did you graduate?		Degree:
		Yes	No	
		<input type="checkbox"/>	<input type="checkbox"/>	
Other:		City & State:		
From:	To:	Did you graduate?		Degree:
		Yes	No	
		<input type="checkbox"/>	<input type="checkbox"/>	

Relevant Professional Certificates and/or Licenses:

PREVIOUS EMPLOYMENT

*Resumes may be attached but will not be accepted as a substitute for completing this section and are not used in the initial screening process. Beginning with your present or most recent employment, list all your work experience **for at least the last ten years**, including periods of self-employment, volunteer activities, & U.S. military service. Attach separate sheets if necessary.*

Company: _____	Phone: () _____
Address: _____	Supervisor: _____
Job Title: _____	Starting Salary: _____ Ending Salary: _____
Summary of Responsibilities:	
From: _____	To: _____ Reason for leaving: _____
May we contact your previous supervisor for a reference? Yes No <input type="checkbox"/> <input type="checkbox"/> 	

Company: _____	Phone: () _____
Address: _____	Supervisor: _____
Job Title: _____	Starting Salary: _____ Ending Salary: _____
Summary of Responsibilities:	
From: _____	To: _____ Reason for leaving: _____
May we contact your previous supervisor for a reference? Yes No <input type="checkbox"/> <input type="checkbox"/> 	

Company: _____	Phone: () _____
Address: _____	Supervisor: _____
Job Title: _____	Starting Salary: _____ Ending Salary: _____
Summary of Responsibilities:	
From: _____ To: _____ Reason for leaving: _____	
May we contact your previous supervisor for a reference?	Yes <input type="checkbox"/> No <input type="checkbox"/>

REFERENCES		
Full Name: _____	Phone No: _____	
Type of reference: Professional <input type="checkbox"/> Personal <input type="checkbox"/>	Email: _____	
Full Name: _____	Phone No.: _____	
Type of reference: Professional <input type="checkbox"/> Personal <input type="checkbox"/>	Email: _____	
Full Name: _____	Phone No: _____	
Type of reference: Professional <input type="checkbox"/> Personal <input type="checkbox"/>	Email: _____	

DISCLAIMER, RELEASE OF INFORMATION, AND SIGNATURE	
<p>To the best of my knowledge, the information herein is true and complete. I authorize the Whidbey Island Conservation District to contact all of my former or present employers for the purposes of verification and reference. This may include information of a confidential or privileged nature, to include but is not limited to reviewing my personnel file, contacting any references, and/or contacting anyone else who might be familiar with my past job performance. I understand that at time of hire I will be required to provide documentation showing authorization to work in the United States. I am also aware that if I am hired by the District, my employment is at-will. The employment relationship may be terminated at any time as either I or the Board of Supervisors may deem appropriate.</p>	
Signature _____	Date _____